THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Acting Editor

Monday, January 8, 1973

NEW DEAN NAMED FOR SCHOOL OF GOVERNMENT AND BUSINESS ADMINISTRATION---
Dr. Peter B. Vaill, currently Associate Dean of the School of Business Administration and Associate Professor of Industrial Administration at the University of Connecticut, has been named to succeed Dean James Carlton Dockeray on July 1 of this year. Dean Dockeray will retire from the administrative post after seven years of service.

"We are fortunate to have a man of Dr. Vaill's calibre join us," President Elliott said, in commenting on the appointment. "The School of Government and Business Administration has made significant progress in recent years under Dean Dockeray's leadership, and we can look forward to its further development under Dr. Vaill's guidance," he added.

A graduate of the University of Minnesota (A.B., Psychology, 1958); and Harvard Business School (M.B.A., 1960 and D.B.A., 1964), Dr. Vaill has taught at the University of Connecticut, the University of California, Los Angeles, and Harvard Business School. After serving as Research Assistant, then Associate in Business Administration, and Assistant Professor of Organizational Behavior at Harvard Business School from 1960 to 1964, Dr. Vaill worked in the summer of 1964 as full-time in-house consultant to the Industrial Engineering Division of the Eastman Kodak Company. From 1964 to 1970 at U.C.L.A. he occupied positions of increasing responsibility both as a faculty member and administrator including the chairmanship of the Behavioral Sciences Division of the Department of Business Administration and the vice chairmanship of the Department of Business Administration. He served on a wide range of committees and task forces having to do with academic procedures and the creation of new study programs, relationships between academic and non-academic personnel, and the organization of various campus agencies.

He became associated with the University of Connecticut in 1970. Dr. Vaill's academic specialties include management theory, organization development, and innovative approaches to teaching managers. He has had numerous articles published

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in these fields. The new dean has been a consultant to many different types of organizations, corporations, universities, hospitals, government agencies, and professional associations in these areas.

His current research interests center on the problem of creating a richer and more valid descriptive theory of the action-taking process in organizations.

Dr. Vaill is married to the former Margery Barnes, a 1958 graduate of the University of Minnesota. The Vaills have two children, Emily, 10, and Timothy, 6.

PARKING GARAGE SECURITY--- Voice and electronic emergency signals are now installed in the new parking garage. They are located next to each stairway exit or elevator (at the northeast and southwest corners of each level). Unusual voice sounds anywhere in the garage area are monitored on a 24-hour basis for security purposes. A red button at each exit, when pushed, triggers the signal giving the location of the exit involved. In an emergency, a scream or shout anywhere inside the parking garage, or a push on the red button, will summon immediate help. In calling for help, the location should be given if possible, for example, "fourth floor," or "basement two."

RED CROSS BLOOD BANK NEEDS--- Ken Bumgarner, Chairman of Blood Recruitment for the University, is working in cooperation with the other area universities to make it known that anyone who has been planning to donate blood should do so now since the supply in the Red Cross Blood Bank is greatly depleted at present. Call the Red Cross for appointments at 857-3767.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Acting Editor

Monday, January 22, 1973

FEE INCREASES (1973-74)--- The Board of Trustees, at its stated meeting on January 18, 1973, approved fee increases for 1973-74.
Tuition will be increased $150 for full-time undergraduate students for the academic year 1973-74 in the Columbian College of Arts and Sciences, the School of Education, the School of Government and Business Administration, the School of Public and International Affairs, the Division of University Students, the College of General Studies, the School of Engineering and Applied Science, and the National Law Center.
In the School of Medicine, tuition will be increased by $400 for the next year.
Graduate students and part-time undergraduate students will pay an increase of $6 per semester hour.
Undergraduate and graduate students in off-campus courses of the College of General Studies will pay an increase of $3 per semester hour.
For undergraduate and graduate study and for thesis work in the War College Programs, the fee for each semester hour has been increased by $5.
The Residence Fee, required of each student permitted to maintain an "In Residence" status during any semester of absence from the University or after completion of tuition requirements, has been increased by $6.

SALARY SYSTEM--- Development of the University's new non-academic salary system is proceeding on schedule. New formal classification descriptions are presently being prepared based on information supplied by employees in each classification.
Beginning in February, Evaluation Committees composed of University and Medical Center administrators and managers will begin the next major step: the intensive analysis of each position. These analyses, in turn, will serve as a basis for the eventual assignment of each classification to a salary grade.

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LOCKING DEVICES AVAILABLE--- The campus theft problem has been significantly reduced by the installation of locking devices on typewriters, calculators, and adding machines according to R. F. Burch, Physical Plant Administrator. The locking devices may be obtained by sending the Physical Plant Department a memorandum itemizing the location and type of equipment to be secured.

FACULTY FULBRIGHT ADVISER--- Dean John G. Allee of the Division of University Students is now Faculty Fulbright Adviser for the University. Dr. John F. Latimer, Professor of Classics, served in this capacity for thirteen years.

METRO CONSTRUCTION--- Massman-Kiewit-Early, the contractor working on the Foggy Bottom-George Washington University section of the Metro subway project, has added a second shift to its working hours. This shift operates between 6:00 p.m. and 2:00 a.m. It consists at this time of excavation and hauling. The contractor says that the operations will be conducted with the minimum amount of noise.

MEMORIAL RESOLUTION--- A resolution in memory of Honorary Trustee Sidney William Souers, who died on January 14, 1973, was adopted by the Board of Trustees at its January 18 meeting. The resolution spoke of his impressive record of accomplishments in the fields of industry and finance as well as his participation in local, civic, educational, and governmental affairs. He went on active duty in 1940 as a lieutenant commander in the Naval Reserve and advanced to the rank of rear admiral in 1946. He was executive secretary of the National Security Council (1947 to 1951) and Special Consultant on Military and Foreign Affairs (1951 to 1953) to President Truman, who appointed him the first Director of the Central Intelligence Agency.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Eleanor W. Zimmerman, Acting Editor

Monday, February 5, 1973

MARVIN CENTER GALLERY---(third floor) features objets d'art collected by faculty members in the Department of Art, beginning today and continuing until February 23. The show is co-sponsored with the Dimock Gallery (lower level of Lisner Auditorium), which also is displaying paintings and other art work done by the art department's faculty. Sally Gluckson is the new student "curator" of the Marvin Center Gallery, replacing Linda Harris, who is studying art this semester in Florence, Italy.

MARTHA'S MARATHON OF BIRTHDAY BARGAINS--- preparations for this annual gala on Friday, February 23, are moving into high gear. Students request services and gifts from prominent persons in Washington, in addition to members of the University community, for an auction at which the highest bidder wins the "treat." In the past the gifts have ranged from lunch with Martha Mitchell, or your favorite professor, to an autographed print by President and Mrs. Nixon. For suggestions and donations, call Peter Squire, Chairman, at 223-0722, or Ellen Gordon, who is in charge of contributions from the University community, at 223-1261. All proceeds from the auction go into the Residence Hall Scholarship Fund.

CORRECTIONS FOR YOUR UNIVERSITY TELEPHONE DIRECTORY--- The First Federal Congress Publications project has a new telephone number X 6777. Make the correction in its listing under Research Projects. The project is still located at 2120 L Street, N.W., Suite 255. The number for Books (all kinds) in the directory of "Services Provided by the Department of the Office of the Vice President and Treasurer" should be corrected to X 6870, the number of the University Bookstore.

A FORMAL AGREEMENT between the National Science Foundation and GW's College of General Studies to permit NSF employees to earn the degree of Associate in Arts in General Studies was signed January 29. The 60-hour degree program will be sequenced over three to four years. Seventy-five NSF employees enrolled in one of the three initial courses, English I, Psychology I, or Speech I, being offered this semester.

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SUMMARY OF NEW SOCIAL SECURITY BENEFITS--- Beginning January 1, the new Social Security earnings base increased from $9,000 to $10,800. On January 1, 1974, the earnings base will move to $12,000. The earnings base is that portion of salary on which Social Security taxes and benefits are based.

Tax Rates: Beginning January 1, the combined employer-employee Social Security tax rate applicable to covered incomes with the earnings base increased from 10.4% to 11.7% (from 5.2% to 5.85% each for the employer and the employee). The rate is scheduled to remain there through 1977, and then to rise further in subsequent years. Coupled with scheduled increases in the earnings base, the new rate will raise maximum employer-employee Social Security taxes from $936 in 1972 to $1,264 in 1973 and to $1,404 in 1974; up 50% in two years.

Benefits: Beginning last October, SS benefits increased 20% across the board. For presently retired workers (in 1973) whose benefits started at age 65 or over, monthly amounts under the new schedule range from a minimum of $84.50 to a maximum of $276.40; or from $126.80 to $414.60 for presently retired couples. Effective January 1, both present and future retirees who have worked for long periods under Social Security will be guaranteed special minimum benefits ranging from $85 for workers with 20 years' coverage to $170 for those with 30 or more years' coverage. These special minimums are also reflected in benefits for dependents and survivors.

New Escalator Clause: This new clause provides for automatic increases (a) in benefits, as the Department of Labor's Consumer Price Index (CPI) rises, and (b) in the earnings base, as average wages of workers covered by SS rise. Whenever the CPI has risen by 3% or more between specified base periods, benefits being paid and benefits scheduled for future payees will be increased (in proportion to the change in the CPI) on January 1 of the succeeding year, provided that Congress has not legislated a general increase in benefits during the preceding 12 months. Furthermore, if the average wages covered by SS have also risen, the earnings base will be raised (in proportion to the change in average wages) on January 1. The earliest date on which automatic adjustments may become effective is January 1, 1975.

The "Work Test:" Beginning January 1, 1973, persons receiving SS benefits were permitted to earn up to $2,100 each year without loss of any of their benefits. For each $2 earned in excess of $2,100, they forfeited $1 in SS benefits. This is a change from the former two minimum earning bases of $1,680 and $2,880. The work test does not apply to persons aged 72 and over. After 1974 the $2,100 limit will also rise automatically in proportion to increases of 3% or more in the CPI.

Medicare Changes: The 1972 amendments to the Social Security Act extend Medicare coverage below age 65 for the first time. Effective July 1, 1973, disabled persons who have been entitled to SS disability benefits for 24 consecutive months or longer may enroll in Parts A and B of Medicare.

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Acting Editor

Monday, February 12, 1973

WINTER CONVOCATION--- Approximately 1000 graduates will receive degrees at the Winter Convocation on Monday, February 19, at 8:00 p.m. in Constitution Hall. Nancy Hanks, Chairman of the National Endowment for the Arts, will give the address and receive the honorary degree of Doctor of Humanities. Dr. Philip Handler, President of the National Academy of Sciences, will receive the honorary degree of Doctor of Science. Chairman Emeritus E.K. Morris will receive the degree of Doctor of Public Service. Admiral Lewis L. Strauss, former Chairman of the Atomic Energy Commission and Honorary Trustee of the University, will receive the degree of Doctor of Humanities.

President Elliott will confer the honorary degrees, the degrees in course, and will deliver the traditional President's charge to the graduates.

Alumni achievement awards will be presented to: Thomas S. Jackson, senior partner in the law firm of Jackson, Gray and Laskey of Washington, D.C. and immediate past president of the Foundation of the American College of Trial Lawyers; Irene Parsons, Assistant Administrator for Personnel, Veterans Administration; and Dr. Lorenz Zimmerman, Chief, Division C - General and Special Pathology, Chief, Ophthalmic Pathology Branch, and Registrar, Registry of Ophthalmic Pathology, Armed Forces Institute of Pathology, Walter Reed Army Medical Center, Washington, D.C. Mr. Jackson holds the degrees of Bachelor of Arts (1933) and Bachelor of Laws (1935) from George Washington. Miss Parsons holds the Master of Science in Public Administration (1965). Dr. Lorenz holds the Bachelor of Arts (1943) and the Doctor of Medicine (1945) both With Distinction.

Mrs. Lyn Henderson Clark, president of the General Alumni Association, will present the recipients to President Elliott.

The Reverend Jerry Alexander Moore, Jr., minister of the Nineteenth Street Baptist Church, will deliver the invocation and benediction at the ceremonies. The academic procession will be led by Dr. Robert G. Jones, Marshal of the University. Music will be provided by the George Washington University Orchestra under the direction of George Steiner and by the George Washington University Chorus under the direction of Stephen Prussing.

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UNIVERSITY COMMISSION ON EQUAL OPPORTUNITY--- Dr. Lois K. Schworer, Associate Professor of History, will serve as chairwoman of the University's Commission on Equal Opportunity now being established following a recent resolution by the Faculty Senate. It will serve as an advisory body for the guidance and further development of the University's equal opportunity and affirmative action programs.

PRESIDENT'S OPEN HOUSE--- University Open House with President Elliott will be held Wednesday afternoon, February 14, from 4:00 to 5:00 p.m. in the ground floor area of the Marvin Center. Refreshments will be served. Everyone invited.

RED CROSS BLOOD BANK NEEDS--- The urgent need to replenish the supply of blood in the Red Cross Blood Bank continues. Ken Bumgarner, Chairman of Blood Recruitment for the University, urges members of the University Community who plan to give blood to do so now. Call the Red Cross for appointments at 857-3767.

FACULTY RECITAL--- There will be a Faculty Recital on Friday, February 16 at 8:30 p.m. in the Marvin Theatre with George Steiner, violinist, and Robert Parris, pianist. The program will feature Brahms, Sonata in G Major, Op. 78; Copland, Sonata (1943); Mozart, Sonata in F Major, K. V. 376; and Hindemith, Sonata in C.

WRGW EXPANDS--- With the installation of new transmitters, WRGW can now be heard by anyone in the residence halls. The station has decided to discontinue all commercial programming in favor of public interest and community affairs programming. Live news reports will be given at 12:30 p.m., 5:30 p.m., and 10:20 p.m. Hours of broadcasting are 12:00 noon to 3:00 a.m. Station manager is Allen Brewer; program director, Charles Locks; and news director, Judy Shasky.

UNIVERSITY DIRECTORY--- Any office or department which would like bulk quantities of the 1972-73 University Directory, should contact Mrs. Diane A. Cappadona in the Student Activities Office, Marvin Center #425, x 6555.

MARTHA'S MARATHON OF BIRTHDAY BARGAINS--- Martha's Marathon, the annual student fund raising event, an auction of special treats and privileges, will be held in the Marvin Center Ballroon at 8:00 p.m. on Friday, February 23. There will be a 50¢ admission charge. Chairman is Peter Squire. Auctioneer will be Dr. S.O. Schiff, Associate Professor of Zoology.

HEART FUND DRIVE--- Contribution envelopes will be distributed through all departments between February 15 and 25 so that all those who wish to may contribute to the 1973 Heart Fund Drive. There is an ever increasing need for funds to educate and serve the community.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Acting Editor

Monday, February 26, 1973

1973 TELETHON--- "George Calling," the University's annual fund-raising telethon, will begin Monday, March 19, and continue through Thursday, April 12. Calling will be done Monday through Thursday evenings during the four weeks.

J. Dallas Shirley, past president of the General Alumni Association and National Telethon Chairman for 1973, has announced that a goal this year "is to have volunteers from each school and organization within the University participate for at least one calling period."

The Telethon will be held in the Marvin Center, Room 413 from 6:00 until 9:30 p.m. Monday through Thursday evenings.

Volunteers will call alumni and friends and ask them to contribute to the Annual Fund Drive. A brief instruction period and dinner will precede the calling which will begin promptly at 7:00 p.m.

Daytime calling may be done by those who are not able to participate in the evening.

Volunteers may sign up by calling Don DiJulia in the Development Office at 676-6415.

THE VISITING COMMITTEE--- A group from the office of Vice President and Treasurer Charles E. Diehl is making visits to all of the sites on the campus for the purpose of checking on the condition of the physical plant. These visits are a routine part of the year-round inspection of physical facilities and will continue indefinitely.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Acting Editor

Monday, March 5, 1973

SECURITY BULLETIN--- The Office of Safety and Security cautions the faculty and staff to avoid storing cash, keys, or anything of value in office desks. Theft from desk in offices is a troublesome security problem. The University has had difficulties with regard to this problem which is magnified when keys are taken which give access to storage and other areas. Director of Safety and Security Harry Geiglein, noting the large number of offices the University has in many buildings, requests everyone in the offices to maintain a continual awareness of potential problems and a cooperative attitude to keep such losses from occurring.

"In most instances," he says, "effective security imposes restrictions or curtails convenience." For example, he points out that it would be prudent to carry a small radio back and forth daily rather than leave it in a desk drawer.

He adds that the Office of Safety and Security is open 24 hours a day and is ready to assist any member of the University community at any time. Telephone: 6111.

FIRST WEDNESDAY SEMINAR---"The Role of Women in the American Revolution" will be discussed by Associate Professor of American History Linda G. DePauw on Wednesday March 7, at 8:00 p.m. in the Alumni Lounge, 2000 H Street, N.W. Everyone welcome.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Acting Editor

Monday, March 26, 1973

SALARY SYSTEM--- The program to develop a new non-academic salary system for GWU has entered the classification evaluation phase.

New written descriptions covering approximately 365 job classifications have been completed. Nine separate evaluation committees have been established to review and evaluate classifications in various functional areas. In total, approximately sixty University and Medical Center staff members representing a broad cross-section of the GWU community are participating in these evaluation sessions which are scheduled over the next six weeks.

The end product of these evaluation sessions will be a ranking of each job classification based on a careful and consistent review of duties and responsibilities, minimum qualification requirements and other pertinent factors. These rankings, in turn, will be used as guides in the assignment of job classifications to new salary grades.

COMPUTER CENTER SHARING--- It has been agreed by the computer center directors of the Consortium of Universities of the Washington Metropolitan Area Inc. that there will be shared use of computer facilities among the institutions. The sharing may occur in cases where a needed capability is not available at one's own institution. The agreement has been approved by the Administrative Committee of the Consortium.

Application forms for using computer centers at area universities are now available at each university computer center.

To apply to use a computer at another institution, a student or faculty member should see his own computer center director for clearance and approval. The computer center that provides a service will be reimbursed by the institution of the person who requests the service. The Consortium will act as a clearing-house for the charges among the participating institutions.

For information, contact the GWU Computer Center Director Raymond Thomas, ext 6140.

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PRESIDENT'S OPEN HOUSE--- Another in this year's University Open Houses with President Elliott will be held tomorrow, Tuesday, March 27, from 4:00 to 6:00 p.m. in Thurston Hall. Everyone is invited. Refreshments.

MARVIN CENTER FEE INCREASE--- The Board of Trustees at its regularly stated meeting, March 15, approved an increase in the student fee for the Marvin Center of $5.50 for full-time undergraduate students and full-time students, law and medicine, which will make the fee $43.00 per semester, for 1974-75 instead of the current fee of $37.50. For graduate students and part-time undergraduate students, the fee was increased 50¢ per credit hour, from $3.50 to $4.00, with the provision that this fee is not to exceed $43.00 per semester for 1974-75.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Acting Editor

Monday, April 9, 1973

AMERICAN RED CROSS BLOOD DRIVE---The University is actively engaged in assisting The American Red Cross in its spring blood drive. Last October members of the University community donated almost 200 pints of blood in a one-day drive. Next Monday, April 16, there will be a one-day drive in the ballroom of the Marvin Center, beginning at 10:00 a.m. and continuing through 3:30 p.m.

University Coordinator for this drive is David G. Speck, Director of Student Activities. Interested persons may schedule a time for donating through his office, (Marvin Center #425, ext. 6555). Questions concerning eligibility may also be directed to this office. Persons under the age of 21 who plan to donate should arrange to pick up a permission form from the Student Activities Office before April 16.

TELETHON---This is the final week of the "George Calling" Telethon. Volunteers should call Don DiJulia at ext. 6415. Calling hours are from 6:00 until 9:30 p.m. in room 413 of the Marvin Center.

PHOTOGRAPHIC EXHIBITION---"Through the Eyes of Students '73", a photographic exhibition opens today in the lobby of Building C, 2201 G Street N.W. The pictures are the work of students in Journalism 140 and 141 done under the supervision of Lou Mazzatenta and Elie Rogers of the National Geographic staff, both Assistant Professorial Lecturers in Journalism. The exhibition can be seen during building hours through April 20.

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Acting Editor

Monday, April 16, 1973

CGS OFFER TO POW'S---The College of General Studies has announced that it will sponsor without tuition charge the first two courses (six semester credit hours) for any American Vietnam prisoner of war wishing to return to college as an undergraduate or graduate degree candidate in its off-campus programs. GWU is believed to be the first university in the country to offer such a program.

MARVIN CENTER SCHEDULING---In order to assure equal distribution of the Marvin Center's services and facilities, the Scheduling Office requests that organizations make reservations for space for the coming summer and fall sessions as soon after April 20 as their plans become definite. Because of the number of recurring events anticipated, the office wishes to be able to notify organizations of any possible conflicts in advance of the close of the current semester, Marilyn Munday, operations manager of the center advises. (Phone ext. 7467)

WORKSHOP---"Community Based Education: Its Problems and Potential" will be the subject of the workshop sponsored by the Sociology Department, the Consortium of Universities of the Washington Metropolitan Area, Inc., and the Volunteer Resources Conference of the Health and Welfare Council on Friday, April 20, from 11:00 a.m. to 3:00 p.m. in the Marvin Center Ballroom. Purpose of the workshop is to ascertain attitudes of faculty, students, and volunteer service coordinators with regard to their expectations from community-based education. Participants should call Dr. Phyllis Stewart at 244-1576. Anyone interested is invited to participate.

ACTING PERSONNEL DIRECTOR---Mrs. Tomi Flory has been appointed acting director of personnel by H. John Cantini, vice president for administration. "We wish to take the opportunity to thank Mrs. Flory for agreeing to assume this responsibility at this critical period while the Office of Personnel is deeply involved with the study for developing a new non-academic salary program," Mr. Cantini said.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Acting Editor

Monday, April 23, 1973

HONORARY DEGREES---Five honorary degrees will be awarded by the University during the upcoming commencement exercises. Secretary of Defense Elliot Richardson; Federal Reserve System Chairman Dr. Arthur F. Burns; Director of the National Aeronautics and Space Administration at Langley Research Center Edgar M. Cortright; President of the Institute of Medicine of the National Academy of Sciences Dr. John R. Hogness; and law professor S. Chesterfield Oppenheim are those who will be honored. All but Mr. Cortright will receive honorary degrees of Doctor of Laws. Mr. Cortright will receive the Doctor of Science.

President Elliott will confer the honorary degrees at the ceremonies. Secretary Richardson will receive his degree at the Sunday, May 6, graduation of the Columbian College of Arts and Sciences at 8:00 p.m. in Constitution Hall. He will be the Columbian College speaker.

Dr. Burns will speak at the School of Government and Business Administration graduation at 1:30 p.m., May 6, in Lisner Auditorium and will receive his degree then.

Dr. Hogness, distinguished in the field of internal medicine, will address the graduates at the Sunday, May 27, exercises of the School of Medicine at 2:00 p.m. in Lisner Auditorium. His degree will be conferred at that time.

Professor Oppenheim, Emeritus Professor of Law at the University of Michigan, and professor for 25 years at George Washington University's Law School, will receive his honorary degree at the Sunday, June 3, law school graduation exercises at 2:00 p.m. in Lisner Auditorium. The speaker will be the Honorable J. Skelly Wright, United States Circuit Judge, the United States Court of Appeals for the District of Columbia Circuit.

Approximately 2,000 graduates are expected to receive degrees at the commencements.

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PRESIDENT'S OPEN HOUSE---There will be a University Open House with President Elliott, tomorrow, Tuesday, April 24, from 4:00 to 6:00 p.m. in the Ground Floor Information Desk Area of the Marvin Center. Refreshments will be served, all welcome.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Acting Editor

Monday, April 30, 1973

TELETHON RESULTS IN WASHINGTON---The Washington area "George Calling" telethon brought in $67,350. This amount was a 33% increase over last year's $50,000. Almost 400 alumni, students, staff, and friends participated in the calling of over 20,000 local alumni. Most of the people reached responded with a gift to this year's Annual Fund Drive.

A final breakdown of the results in Washington is as follows:

Callers	388
Numbers dialed	20,000+
'Yes' - Specified Amount	3,732
Half-gifts - Unspecified Amount	2,483
TOTAL DOLLARS	$67,350
Calls per hour per person	25+
Average gift	$18
First time givers - Specified Amount	1,556
- Unspecified Amount	1,714

A telethon was conducted in Boston April 23 and 24. Today, April 30, and May 1 and 2 there is a telethon is New York. The Norfolk - Hampton area will have one on May 7 and 8, and there will be one in Philadelphia on May 9 and 10.

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ACADEMIC FORUM---The Academic Forum will be available to the University Community by tomorrow, Tuesday, May 1. There is no charge for the magazine which can be obtained at the Center Information Desk and in the lobby of Rice Hall. The theme of this edition is communication, with particular emphasis on intra-university communication. Associate Professor of English A.E. Claeyssens, Jr. has been editor-in-chief. Robert Solomon, A GWU alumnus who will be a doctoral candidate in American literature at the University of North Carolina at Chapel Hill in the fall, has been managing editor.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Acting Editor

SPECIAL EDITION FOR THURSDAY, MAY 3, 1973

COMMENCEMENT CHANGE---Secretary of Defense Elliot Richardson will not give the scheduled commencement address at the May 6 exercises of the Columbian College of Arts and Sciences at 8:00 p.m. in Constitution Hall. Because of his unexpected move from the Department of Defense to the Department of Justice, Secretary Richardson has cancelled the several public appearances which were currently on his calendar. There will be no substitute speaker. Dean Calvin D. Linton will give the charge to the graduates and Roger Schechter will be the student speaker as scheduled.

ALUMNI ACHIEVEMENT AWARD---Dr. Geoffrey F. Chew, head, theoretical physics, Lawrence Radiation Laboratory, Berkeley, and professor, University of California at Berkeley, will receive an Alumni Achievement Award from the University at the commencement of the Graduate School of Arts and Sciences at 1:00 p.m. on May 6 in the Dorothy Betts Marvin Theatre.

He was graduated from the University in 1944 with a Bachelor of Science degree in physics. He is a member of Phi Beta Kappa and Sigma Xi. Except for service during World War II at Los Alamos, his entire career has been spent in the academic community. He has taught at the University of California at Berkeley and the University of Illinois. In 1957 he became a member of the Lawrence Radiation Laboratory staff and in 1966 he was appointed director of the theoretical group there. He has been Fulbright Lecturer at Les Houches, France, an Overseas Fellow at Churchill College, and served as the Rouse Ball Lecturer at Cambridge University, England.

He has done outstanding research in the field of high energy physics and vapor liquid equilibria; liquid-liquid equilibria; fluid mechanics; petroleum reservoir engineering and phase behavior. He visited Russia with a group of scientists to attend the international conference on high energy physics.

He is a member of the National Academy of Sciences; the Federation of American Scientists; the American Academy of Arts and Sciences; and a Fellow of the American

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Physical Society. In 1969 he received the Ernest O. Lawrence Memorial Award, and, in 1962, the American Physical Society's Prize, sponsored by Hughes Aircraft.

General Alumni Association President Mrs. Lyn Henderson Clark will present Dr. Chew to President Elliott for the award.

STUDENT SPEAKERS MAY 6---Richard Crecco of South Orange, New Jersey, will be the student speaker at the School of Public and International Affairs Commencement Sunday at 6:00 p.m. in the Dorothy Betts Marvin Theatre. He is scheduled to receive the degree of Bachelor of Arts in International Affairs. Roger Schechter, the Columbian College student speaker, is to receive the degree of Bachelor of Arts (With Distinction). He is a political science major and was one of the first students approved for the ninety-hour program. He was the first-prize winner in the Isaac Davis Public Speaking Contest.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Acting Editor

Monday, May 21, 1973

BOARD OF TRUSTEES ANNUAL MEETING---The Board of Trustees at its stated annual meeting on Thursday, May 17, announced the appointment of two deans for the Medical Center, the adoption of a new name for the School of Medicine, and the addition of two new members to the Board.

John Naughton, M.D., was appointed dean for academic affairs of the Medical Center. Dr. Naughton, widely known for his work in the area of stroke, heart disease, and rehabilitation, is director of the Division of Rehabilitation Medicine of the University Medical Center. He is also director of the Co-ordinating Center at GW for the National Exercise and Heart Disease Study. He has been acting associate dean for academic affairs since 1972. Dr. Naughton came to GW in 1970 from the University of Illinois College of Medicine where he was director of the Rehabilitation Center. He also served on the staff of the University of Oklahoma School of Medicine.

Ronald P. Kaufman, M.D., who has been medical director of the George Washington University Hospital, since 1970, was named dean for clinical affairs of The GWU Medical Center. Dr. Kaufman is best known in the field of internal medicine. He came to the University from the University of Connecticut School of Medicine. He served on the staff of Hartford Hospital, Connecticut, from 1966 to 1969, first as assistant director of the department of medicine and later as director of the department of medical education.

Both deans will report to Vice President for Medical Affairs James J. Feffer, M.D.

The name change for the University's School of Medicine to the School of Medicine and Health Sciences was approved by the Board

The two new trustees elected at the meeting are Mrs. Nancy Broyhill Dudley and George M. Bunker.

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Mrs. Dudley has been active in GW alumni activities as chairman of the General Alumni Association's cultural lectures and its student liaison committee, and for several years, as national chairman for the School of Public and International Affairs annual support program. A member of the governing board of the General Alumni Association since 1968, she has served two terms as its secretary. Mrs. Dudley was an honor graduate of the university in 1965 when she received the Bachelor of Arts in Public Affairs. She is a member of Phi Beta Kappa and of Mortar Board.

Mr. Bunker is chairman of the board of the Martin Marietta Corporation and president and chairman of Martin Marietta Aluminum. He is director of the International Executive Service Corporation, a member of the Corporation Development Committee of the Massachussetts Institute of Technology, and a director of several companies including Bunker Ramo Corporation. A 1931 graduate of M.I.T., he began his career with the Campbell Soup Company in Chicago. He continued in the field of industrial engineering and management with Wilson and Company; A.T.Kearney and Company; and the Kroger Company; and Trailmobile, Inc. until he joined the Martin Company of Baltimore in 1952 as president. Soon after, he was elected chairman. Martin was combined with the American Marietta Company in 1961 to form Martin Marietta, and Mr. Bunker was elected president.

TEMPORARY DISABILITY LEAVE---In keeping with the University's Affirmative Action Program and in bringing the method of handling leave for pregnancy and childbirth into line with recently established EEOC Guidelines, the University has issued a new policy, Temporary Disability Leave, according to H. John Cantini, Jr., Vice President for Administration.

Temporary Disability Leave is intended for use by all employees--men and women --who, because of illness, injury or disability, are physically or emotionally unable to work resulting from heart attack, surgical procedure, pregnancy and childbirth, mental illness or accident.

Directives pertaining to various types of leave, other than sick and annual leave, have been issued.

Department heads and supervisors have received copies of the new directives and are requested to post a notice regarding them in a prominent place, accessible to all employees in their departments. The directives must be made available to every employee. Failure to do this may result in serious legal problems for the University.

Any questions concerning these policies should be clarified through the University Personnel Office at ext. 6490.

COMPUTER CENTER HOURS EXPANDED---The University Computer Center is now operational on a 24-hour, seven-day-a-week basis. Any special closings will be announced by posting on the Computer Center bulletin board. The outer doors to Stuart Hall, 2013 G St. N.W., are locked at 10:00 p.m. Authorized computer center users desiring access to the data preparation rooms after 10:00 p.m. must report to the Office of Safety and Security at Woodhull House and request admittance to Stuart Hall. Further information may be obtained from the Computer Center, ext. 6140.

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Acting Editor

Special edition for Tuesday, May 29, 1973

NEW OFFICE LOCATIONS--- A number of University administrative and faculty offices have moved into new quarters in the last few weeks. (Please retain this information for your use.)

New locations are as follows:

COLLEGE OF GENERAL STUDIES

Continuing Education for Women
University Library, 2130 H Street N.W., Room 621, phone: 676-7036

EAST ASIAN LANGUAGES AND LITERATURES

University Library, 2130 H Street N.W., Room 613, phone: 676-7106

SCHOOL OF ENGINEERING AND APPLIED SCIENCES

Continuing Engineering Education Program and the group of School of Engineering and Applied Sciences Faculty and Graduate Research Assistants who were in Pennsylvania House, 2424 Pennsylvania Avenue N.W.
University Library, 2130 H Street N.W., Rooms 630-640, phone: 676-6106

SLAVIC LANGUAGES AND LITERATURES

University Library, 2130 H Street N.W., Rooms 625-629, phone: 676-6335

INSTITUTE FOR SINO-SOVIET STUDIES

University Library, 2130 H Street N.W., 6th Floor, phone: 676-6340

OFFICE OF THE VICE PRESIDENT FOR DEVELOPMENT

University Library, 2130 H Street N.W., Room 701, phone: 676-6415

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LAW ALUMNI OFFICE

University Library, 2130 H Street N.W., Room 710, phone: 676-6420

DEPARTMENT OF MATHEMATICS

University Library, 2130 H Street N.W., 7th Floor, phones: Faculty, 676-6235; Graduate Teaching Fellows, 676-6739

OFFICE OF THE VICE PRESIDENT FOR POLICY STUDIES AND SPECIAL PROJECTS

University Library, 2130 H Street N.W., Room 714, phone: 676-7380

PROGRAM OF POLICY STUDIES IN SCIENCE AND TECHNOLOGY

University Library, 2130 H Street N.W., Room 714, phone: 676-7380

OFFICE OF PUBLIC RELATIONS

University Library, 2130 H Street N.W., Room 705, phone: 676-6460

MEDICAL PUBLIC RELATIONS

Walter G. Ross Hall, 2300 Eye Street N.W., Room 712, phone: 331-6415

MEDICAL CENTER BUDGET OFFICE

Walter G. Ross Hall, 2300 Eye Street N.W., Room 714, phone: 331-6486

THE EXECUTIVE OFFICES OF THE MEDICAL CENTER

Walter G. Ross Hall, 2300 Eye Street N.W., 7th Floor, phone: 331-6501

DEPARTMENT OF EPIDEMOLOGY AND ENVIRONMENTAL HEALTH

Walter G. Ross Hall, 2300 Eye Street N.W., Room 721, phone: 331-6117

AUDIOVISUAL SERVICES

Walter G. Ross Hall, 2300 Eye Street N.W., West Wing, 3rd Floor, phone: 331-6529

OFFICE OF THE VICE PRESIDENT FOR MEDICAL AFFAIRS

Walter G. Ross Hall, 2300 Eye Street N.W., Room 713, phone: 331-6241

DEPARTMENT OF MICROBIOLOGY

Walter G. Ross Hall, 2300 Eye Street N.W., Room 736, phone: 331-6531
(moving May 29 and 30)

DEPARTMENT OF PHYSIOLOGY

Walter G. Ross Hall, 2300 Eye Street N.W., Room 402, phone: 331-6551
(moving May 29 and 30)

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Acting Editor

Monday, June 11, 1973

NATIONAL SCIENCE FOUNDATION GRANT --- A comprehensive body of literature on technological innovation and related analytical support services is now being developed at the University.

This is being done as a result of the establishment of an Innovation Information and Analysis Project funded by a grant of $249,247 to the University from the National Science Foundation. The project will be one of the supporting elements of the NSF National Research and Development Assessment Program. The overall purpose of the NSF R & D Assessment Program is to achieve an understanding of the process of technological innovation and its implications--including socio-economic effects--and the relationship of technological innovation to U.S. government policy options.

This is the first grant under the NSF's National Research and Development Assessment Program.

The project will perform a broad range of tasks with the major objective of building a system to collect, analyze, and disseminate information on innovation, particularly as the role of government relates to this process. In addition, the project plans to provide communicative and educational services. Current activities are related to the informational part of the program, including the preparation of abstracts of articles and accession lists of important articles not currently abstracted.

Plans call for the expansion of the informational and analytical services of the project to clients other than the National Science Foundation, to users at the Federal, state and local levels of government, and to the private research community including other universities and private industry.

Wesley L. Tennant, former associate director of Stanford Research Institute's Washington office (Management Systems Division), is project manager.

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NEW OFFICE LOCATION --- The Medical Alumni Office is now located in Walter G. Ross Hall, 2300 Eye Street N.W., Room 710, phone: 331-6508.

TELEPHONE CHANGE --- The Executive Offices of the Medical Center (Walter G. Ross Hall, 2300 Eye Street N.W., 7th Floor) should be called at this number: 331-6241.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Eleanor W. Zimmerman, Acting Editor

Monday, July 9, 1973

UNIVERSITY LIBRARIAN Rupert C. Woodward welcomes members of the University community to the new library building at 22nd and H Streets, N.W.

The June issue of the Library Newsletter contains guides to the five floors and lower level where library materials are available. Additional copies of the Library Newsletter may be obtained from Mrs. Meyer at X6455.

Library hours during the summer sessions are 8:30 a.m. to 10 p.m. weekdays, 9 a.m. to 6 p.m. on Saturdays, and 1 p.m. to 10 p.m. on Sundays. The audio-visual department on the lower level will keep the same hours. Library administrative offices are open from 9 a.m. to 5 p.m. daily (closed on week-ends) and Special Collections is open from 9 a.m. to 6 p.m. on weekdays.

No food or beverages should be brought into the library. Smoking will be permitted in the northeast reading rooms on three stack floors and in certain study rooms.

CHAIRMAN OF THE ANNUAL FUND DRIVE Donald C. Cook announced June 28 that the drive had reached its goal of one million dollars two days before the deadline. The announcement came during intermission of a special performance of The Fantasticks, produced by the Drama Department in the Dorothy Betts Marvin Theatre. The musical was followed by a reception in the University Club for persons who had been active in the drive.

RON HOWARD, formerly Assistant Director of Admissions, was appointed July 1 Director of Alumni Support. He replaces Dominic J. DiJulia, who has joined the staff of American University.

DIRECTOR OF SAFETY AND SECURITY Harry W. Geiglein urges University employees and students to carry their purses and pocketbooks with them. Do not leave them on desks or other places easily accessible to a thief.

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THIS FALL SEMESTER a dual five-year (3-2) program in engineering is being offered by the School of Engineering and Applied Science and Hampton Institute, Hampton, Va.

Students at Hampton Institute may take three years of pre-engineering courses followed by two years of engineering specialization at GWU's engineering school. Upon successful completion of the program, the students may receive the BS degrees from both schools.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Acting Editor

Monday, July 30, 1973

NEW ASSISTANT VICE PRESIDENT -- John H. Strandquist has been appointed Assistant Vice President for Administration under H. John Cantini, Vice President for Administration. Mr. Strandquist has been serving as Director of Manpower Utilization since February 1. The new position of Assistant Vice President combines his former duties with additional responsibilities under the Vice President for Administration.

GIFTS FOR THE LIBRARIES -- The University Libraries have received gifts of books from the embassies of Switzerland, Belgium, Kuwait, Denmark, and Austria. The Swiss collection includes books on literature, statistics, law, and art. Documents Diplomatiques Belges, 1920 to 1940 and books on literature, many of them in Dutch, comprise the Belgian gift. Kuwait has given general reference books, and additional books from Kuwait are expected. From Denmark have come general reference materials and volumes on Danish museums and literature. The Austrian books are general reference books and statistical volumes on that country. Embassies that have indicated that they will cooperate in enlarging the University Library collections are those of Indonesia, the Netherlands and the Netherlands Antilles, the Dominican Republic, Singapore, Norway, Japan, and Jamaica.

Tsale Kirzner, Special Assistant to the University Librarian, has been working on the project of obtaining gifts from foreign countries for the University Libraries since the beginning of July. He is a George Washington alumnus, (Bachelor of Arts, with a major in economics, 1972) and is now a doctoral candidate at Harvard University in the area of Asian studies. Mr. Kirzner has been working with several members of the Faculty in developing bibliographies which form the bases of requests. His office is situated on the second floor of the University Library, telephone, 676-6061, and he would welcome suggestions and ideas from members of the university community with regard to the project.

An exchange program of catalogues between George Washington and universities abroad is under way. Purpose of the program is to place GW catalogues in foreign universities and to have the foreign universities' catalogues available here in the first floor reference collection of the University Library.

Monday Report

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Eleanor W. Zimmerman, Acting Editor

Monday, August 27, 1973

GWU CLUB REOPENS--- Special drinks of the house and gourmet dishes prepared at table-side are among the new features as the George Washington University Club opens for the fall season on September 10. Other new look aspects of the Club include a refurbished entrance hall -- thanks to the efforts of some dedicated volunteers -- and a soon-to-be-installed line of stools at the bar in the lounge with a gold and white striped canopy above them.

The first "Friday Nighter" will take place on the 21st of September and reservations are being accepted now. In general early reservations are always appreciated, especially if your time is limited.

MEDICAL CENTER DEAN FOR ADMINISTRATIVE AFFAIRS--- Philip S. Birnbaum, formerly associate dean for administrative affairs of the Medical Center, has been appointed dean for administrative affairs. Mr. Birnbaum is responsible for budgeting, accounting, analysis and review, public relations, and administration (including housekeeping, physical plant, purchasing, personnel services, security, communications, parking, and Hospital patient support services).

ANY QUESTIONS about the UNIVERSITY ASSOCIATES PROGRAM--- (previously known as the 5-to-1 program) may be directed to John Perkins, Coordinator of Activities and Orientation, in the Student Activities Office, phone x 6555.

DIRECTOR OF STUDENT ACTIVITIES Dr. David Speck has announced that various publications of campus-wide interest will be available at 10 major places of distribution on campus this fall. This Week, This Month in the Washington metropolitan area, the Student Handbook, and the Monday Report will be placed on special racks at such distribution points as the dormitories, Rice Hall, Marvin Center, and so forth.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Acting Editor

Monday, September 17, 1973

RELIGIOUS HOLIDAYS--- Students will be accorded on an individual basis by their instructors the courtesy of absence without academic penalty on their traditional religious holidays. This policy will apply to Rosh Hashanah on September 27 and to Yom Kippur on October 6.

TITLE I FUNDS--- It is anticipated that approximately $110,000 in Federal funds will be available to District of Columbia institutions of higher education for community service and continuing education programs this year. The program is funded under Title I of the Higher Education Act of 1965 and the Consortium of Universities serves as the designated state agency for it.
Projects should be addressed to one or more of the following priority areas:

1. Strengthening community organizations and citizen leadership;
2. Increasing the capability of the D.C. Government to meet the needs of its residents;
3. Making residents aware of metropolitan opportunities in employment, housing, transportation, recreation, etc. and providing assistance to them in their efforts to take advantage of these opportunities.

The deadline for submitting applications is November 15, 1973. For an application form and further information, please contact Mrs. Beatty at 667-4416.

FACULTY GIVING--- Close to $150,000 was contributed to the University by 440 members of the faculty during the fiscal year 1972-73. Of this number, 183 are alumni and 257 are non-alumni (or are not.) For the first time in the history of the annual fund in the year 1972-73. more than one million dollars was contributed.

DIRECTOR OF PERSONNEL--- Mrs. Tomi Flory, who has been serving for the past several months as Acting Director of Personnel, has agreed to accept the position permanently. Stanley McLeod, who has been Manager of Records and Benefits, has been appointed Assistant Director.

CURATOR OF ART--- Professor Emeritus of Art Donald C. Kline has been appointed Curator of Art and Director of the Dimock Gallery.

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ASSISTANT TO THE VICE PRESIDENT FOR STUDENT AFFAIRS--- Mark L. Rosenberg of Lexington, Kentucky, has been named Assistant to the Vice President for Student Affairs. He is also serving as Executive Secretary to the University Judicial system. Members of the University Community who wish to file complaints concerning violations of University-wide, non-academic regulations governing student conduct may contact Mr. Rosenberg at 676-7210. Mr. Rosenberg is a graduate of the University of Michigan and the Harvard Law School.

DIRECTOR OF THE FELLOWSHIP INFORMATION CENTER--- Mrs. Andrea Stewart is the new Director of the Fellowship Information Center at 2025 H Street N.W. She is a University alumna and for two years worked in the office of the Graduate School of Arts and Sciences. Faculty Coordinator for National Fellowship Awards is Associate Professor of Philosophy William B. Griffith. Telephone for the Fellowship Information Center is 676-6217.

ACTING DIRECTOR OF THE HIMMELFARB HEALTH SCIENCES LIBRARY---Daniel J. Yett has been named Acting Director of the Himmelfarb Health Sciences Library. He succeeds Isabella Young, who retired in July after 33 years with the University Medical Center. Mr. Yett has been with the University since 1968.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Acting Editor

Monday, September 24, 1973

UNIVERSITY CALENDAR REVISIONS -- Fall semester classes will begin on Tuesday, September 3, in 1974, with registration on Thursday, Friday, and Saturday, August 29, 30, and 31. There will be 64 in-class teaching days in both the fall and spring semesters of next year. The examination period for the Fall Semester will be from December 9 through 18, preceded by a five-day interim. There will be an Intersession lasting from December 19, 1974, through January 8, 1975. Registration for the Spring Semester will be January 9, 10, and 11, 1975 (Thursday, Friday, and Saturday). Spring Semester, 1975, classes will begin on Monday, January 13, and continue through Friday, April 18. There will be a five-day interim followed by the examination period from April 24 through May 3. The Winter Convocation will be held on Monday, February 17. Commencement will be on Sunday, May 4. The traditional holidays will be observed during the year.

Summer Sessions dates for 1974 will be as follows:

1st Session - June 3 to July 10
1st three-week Education Session - June 17 to July 5
2nd three-week Education Session - July 8 to July 26
2nd Session - July 11 to August 16
3rd three-week Education Session - July 29 to August 16

In making the calendar revisions for the next four academic years, these general guidelines have been followed:

1. The Fall Semester will always begin the Tuesday after Labor Day, with Registration on the preceding Thursday, Friday, and Saturday.
2. The last day of classes for the Fall Semester will always occur on the fourteenth Tuesday, followed by a five-day interim period and a nine-day examination period ending on Wednesday.
3. Registration for the Spring Semester will begin on Thursday, three weeks from the final day of examinations for the Fall Semester, with the first day of classes on the following Monday.
4. Spring Recess will always occur after the first eight weeks of classes.
5. The last day of classes for the Spring Semester will always occur on the thirteenth Friday (the Friday of Registration and the Friday during spring recess excluded), followed by a five-day interim period and a nine-day examination period ending on Saturday, with Commencement on the next day (Sunday).

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6. There are 64 in-class teaching days for both semesters (exception: Spring Semester, 1977, which has one less day because of the Inauguration Day holiday). The interim period between classes and examinations will always be five calendar days. The examination period is always nine days (Sunday excluded).

Further information may be obtained from the Office of Academic Publications, ext. 6311.

GEORGE WASHINGTON PORTRAIT -- The portrait of George Washington by Gilbert Stuart, Landsdown type, which has been in storage, has now been placed in the main stairway of the Walter G. Ross Hall of Basic Sciences. The portrait is one of the treasures in the University's collection of Washingtoniana.

CLUB COFFEE HOURS -- The George Washington University Club is holding coffee hours this week, September 24 through 28, for new members of the faculty and staff. Newcomers will be guests between the hours of 9:00 to 11:00 a.m. One-week complimentary membership cards are available for new faculty and staff on request to serve as an introduction to the club's facilities.

RELIGIOUS HOLIDAYS REMINDER -- Students will be accorded on an individual basis by their instructors the courtesy of absence without academic penalty on traditional religious holidays. This policy will apply to Rosh Hashanah on Wednesday evening, September 26, and Thursday and Friday, September 27 and 28, and to Yom Kippur on Friday evening, October 5, and Saturday, October 6.

ADDITIONAL COMMUTER STUDENT PARKING -- Additional parking spaces, available to commuter students only, have been arranged by the University Business Office. There are two new locations: Colonial Parking Garage #21 and the Kennedy Center. Maps showing the locations and entrances and giving full details are available from the Parking Office.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Acting Editor

Monday, October 1, 1973

EDGAR R. BAKER ADJUNCT PROFESSOR -- Former U.S. Senator John Sherman Cooper (R-Ky.) is the Edgar R. Baker Adjunct Professor in the School of Public and International Affairs this fall.

Senator Cooper is a former ambassador to India and, until his retirement last year, was a ranking minority member of the Senate Foreign Relations Committee. He will teach ten seminar sessions on such subjects as the role of Congress in foreign policy, the future of NATO and U.S. forces in Europe, reflections on India and South Asia, and the role of the military in American government and society.

The first session will be held today, October 1, from 3:30 to 5:30 p.m. in Room 426 of the Marvin Center. The seminars are open to all GW faculty and students. Succeeding seminars will be October 15 and 29, and November 12 and 26. The remainder have yet to be scheduled.

The Baker Adjunct Professorship was established by Mrs. Edgar R. Baker of New York City in memory of her husband. Edgar Baker received the degree of Bachelor of Arts from the University and was a memeber of Phi Beta Kappa. He later served the University as a trustee. Until his death in 1969 he was Director of Corporate Development and Vice President of Time, Inc.

TWO FIELD HOUSE EVENTS -- The entire University community is invited to two events in connection with the new field house. The formal naming ceremony for the Charles E. Smith Center for Physical Education and Athletics at the building site between F and G Streets, and 22nd and 23rd Streets, N.W. will be held tomorrow, Tuesday, October 2, at 12 noon. Speakers will include Trustee Charles E. Smith himself, Board of Trustees Chairman Charles E. Phillips, Trustee Thaddeus A. Lindner, and President Elliott.

The second event will be the University Party and Pep Rally of Celebration from 4:00 to 6:00 p.m. at the building site. There will be a Dixieland jazz band and beer, soda, and hot dogs for everyone. GWU sports stars of past and present, President Elliott, the Colonials and cheerleaders will all be on hand.

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SMOKING POLICY -- As a result of the Senate Resolution of February 13, 1970 and the acceptance of this resolution by President Elliott on September 18, 1973, University policy on smoking is as follows:

> Smoking is prohibited in regular classrooms but is permitted at the discretion of participants in small seminars, especially those that run beyond one class hour.

The full text of the Senate Resolution (69/7) of February 13, 1970 is available from the Secretary of the Senate at ext. 7198.

NEW ALUMNI HOUSE -- The Alumni Office is now situated in an Alumni House, the building which formerly was the old Faculty Club at 714- 21st Street N.W. The Alumni Lounge has been relocated on the first floor. The telephone number is still the same: ext. 6435. Those who wish to reserve the lounge for meetings or receptions should call 676-6435.

DIRECTOR OF THE EDUCATIONAL OPPORTUNITY PROGRAM -- (Ab1a) Yvonne Thomas of Atlanta, Georgia, has been named Director of the University's Educational Opportunity Program and assumes the position today. Mrs. Thomas was graduated cum laude from Spelman College, Ga., with a Bachelor of Science degree and has also attended the University of Ghana, the University of London, Yale University. The Johns Hopkins University and The George Washington University. Mrs. Thomas succeeds William Trent, who has accepted the position of Director of Project Open, a Federally funded talent search project in Washington. She has been working as assistant to Mr. Trent in the Educational Opportunity Program for the past year.

DAYTIME CLEANING -- The Physical Plant Department is gradually shifting to daytime cleaning. This has been done in Monroe Hall, the Hall of Government, Tompkins Hall, and, very recently, Building C. Formerly most classrooms were cleaned at night from 11:00 p.m. until 7:00 a.m. It is anticipated that some problems may arise from his change. It would be very helpful to the Physical Plant Department if any class schedule changes, whether of long or short duration could be recorded with Miss Rosenblatt at ext. 6400 so that cleaning schedules could be changed as needed.

PARKING GARAGE SECURITY -- This is a reminder that voice and electronic emergency signals are in operation at each level of the parking garage at 22nd and H Streets, N.W. They are located next to each stairway exit or elevator (at the northeast and southwest corners of each level). Unusual voice sounds anywhere in the garage area are monitored on a 24-hour basis for security purposes. A red button at each exit, when pushed, triggers the signal giving the location of the exit involved. In an emergency, a scream or shout anywhere inside the parking garage, or a push on the red button, will summon immediate help. In calling for help, the location should be given if possible, for example, "fourth floor," or "basement two."

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Acting Editor

Monday, October 8, 1973

SUMMER SESSIONS DEAN -- With the impending retirement of the Dean of the Summer Sessions, Charles W. Cole, at the end of the current year, the University needs to begin the search for a successor. It is therefore requested that nominations for this position be sent to Provost and Vice President for Academic Affairs Harold F. Bright as soon as possible. For those who may not be entirely familiar with the extent of the duties of this position, a description will be available in the Office of the Provost and Vice President for Academic Affairs to persons interested.

LIBRARY TOURS AND DEDICATION -- Saturday, October 13, is the official Day of Dedication for the new University Library. Tours of the new library will be conducted on Saturday, October 13, between the hours of 1:30 and 3:30 p.m. Reservations for the dedication ceremony at 3:30 p.m. in Lisner Auditorium may be picked up by members of the University community from the Student Activities Office in the Marvin Center. Richard W. Couper, president and chief executive officer of the New York Public Library, will be the principal speaker at the dedication ceremony.

PARENTS' WEEKEND -- Parents of George Washington University students will be visiting the campus during Parents' Weekend, Friday, October 12 through Sunday, October 14. Director of Student Activities David G. Speck wished particularly to draw the attention of University faculty and administrators to the 5:00 to 6:30 p.m. reception Saturday, October 13, on the terrace off the third floor elevator lobby of the Marvin Center.

Dr. Frank G. Dickey, executive director of the National Commission on Accrediting will give the keynote address at the 9:30 a.m. session, Saturday, October 13, in the Dorothy Betts Marvin Theatre.

President Elliott will give an informal talk at the Sunday, October 14, breakfast at 10:00 a.m. in the Marvin Center Ballroom.

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CLASSICS LECTURE SERIES -- The Department of Classics announces a series of 12 lectures on the topic, "A City and a Theatre: Fifth Century Athens" by Bernard M.W. Knox, Director of the Center for Hellenic Studies. The first lecture will be given Saturday, October 13, at 11:00 a.m. in Building C, 2201 G Street, N.W., Room 100. All lectures will be given on Saturdays in Room 100 of Building C. The series will run from October 13, 1973, through March 2, 1974. The 1973 lectures will be on October 13 and 20; November 10 and 17; and December 1 and 8. All George Washington students and faculty members and students and faculty of Consortium institutions will be admitted free with ID cards. The charge for all others is $8 for the series or $1 for a single lecture. Area high school students will be admitted at half price. Further information may be obtained from the Department of Classics, 676-6125.

UNITED WAY CHAIRMAN -- Vice President and Treasurer Charles E. Diehl is serving as chairman of the University campaign for funds for the United Way of Metropolitan Washington (formerly the United Givers Fund). Chairman Emeritus E.K. Morris is honorary chairman. Co-chairmen are Boris Bell, Director of the Marvin Center, and Philip S. Birnbaum, Dean for Administrative Affairs of the University Medical Center, Mr. Bell for the campus-wide campaign and Mr. Birnbaum for the campaign in the Medical Center. The campaign will begin on campus next Monday, October 15.

HATCHET COLUMN --The Hatchet is inviting all faculty members to submit contributions for a new editorial-page column featuring the commentaries of G.W. faculty. Items may cover any subject concerning the University, higher education in general, or District of Columbia affairs, or national and international issues. Contributions should be typed, triple-spaced, and arranged on an 82-space line. For more information, call the editorial page editor at the Hatchet office, Room 433 of the Marvin Center, phone: 676-7550.

FACULTY WOMEN'S CLUB -- This year's opening meeting of the Faculty Women's Club will be held on Friday, October 12, at 10:30 a.m. in the Octagon House, 1799 New York Avenue, N.W. There will be coffee and a guided tour of the house and the adjacent American Institute of Architects new office building. For reservations, call Mrs. Walter Kahn at 469-8412 by tomorrow, Tuesday, October 9.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Acting Editor

Monday, October 22, 1973

SENATOR COOPER SPEAKS TODAY--- Former U. S. Senator John Sherman Cooper (R-Ky.), Edgar R. Baker Adjunct Professor in the School of Public and International Affairs, will be addressing the subject of SALT Talks in his second seminar today, October 22, in Room 426 of the Marvin Center from 3:30 to 5:30 p.m. The seminars are open to all GW faculty and students.

PHYSICAL PLANT DEPARTMENT--- The Physical Plant Department is aware of the large number of requests for services that have come to it in the last few weeks. Because of the opening of three new major buildings -- the Walter G. Ross Hall, the Paul Himmelfarb Health Sciences Library, and the University Library -- within a short period of time, there has been an unusually high demand for plant services. Currently there is also a serious shortage of skilled trades in the plant forces.

The department is making a concerted effort to handle the service and work requests received. However, because of the backlog of requests and manpower shortages there will be a longer than usual delay in responding to these requests. Your patience, understanding, and cooperation during this time of manpower shortage will be of great assistance.

UNITED WAY DIVISION CHAIRMEN--- The following volunteers are working as chairmen and co-chairmen for the United Way Campaign on campus:

Academic Divisions Chairman, Professor Harry Elwood Yeide, Jr.
Non-academic Divisions Chairman, Mr. Calvin S. Hannum

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Student Division Chairman, Mr. Mark L. Rosenberg; Student Representatives, James K. Morgan and Jackie Stanford
School Division Chairman for the Medical Center, Dr. Lewis F. Affronti; Co-Chairman, Ms. Elly M. Schilling
Hospital Division Chairman, Dr. Ronald P. Kaufman; Co-Chairman, Mr. Donald Novak
Clinic Division Chairman, Dr. Howard C. Pierpont; Co-Chairman, Mr. Peter Goodman
Mr. Joseph H. Spicer is serving as Treasurer for the campaign.

"The United Way Campaign on the campus every year is a contribution that identifies the University with our host city more than perhaps anything we do," President Lloyd Elliott said at the recent kick-off meeting for the campaign.

TELEPHONE INSTALLATIONS--- No telephone orders, moves, or installations can be processed until the first week in November because the C and P Telephone Company is converting to a new computer accounting system. Only emergency telephone installations will be considered.

WHO'S WHO--- Members of the University community, particularly members of the faculty, may be asked in the next several weeks for letters of recommendation from students who are petitioning the Joint Committee of Faculty and Students for nomination to Who's Who Among Students in American Universities and Colleges. Nominations for this honor will be considered selectively by the Joint Committee. A student must be in good standing; must demonstrate a record of participation in University activities; must be expected to receive a bachelor's degree or higher between the dates of September 1973 and June 1975; and must provide two letters of recommendation from members or the University community (one of which must be from a present of former teacher of the student) in support of the student's petition. Petitions are to be received in the Office of Student Activities by 5:00 p.m., Friday, November 9.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Acting Editor

Monday, November 5, 1973

ACADEMIC FORUM -- Associate Professor of English A.E. Claeyssens has been appointed faculty editor to serve on the Editorial Board of the Academic Forum for the academic year 1973-74. Members of the Editorial Board, will be Roderick S. French, Adjunct Assistant Professor of American Civilization; Ellwood A. Smith, Director of Alumni Relations; and students David B. Stetson, Robert D. Garger, and Karen Radius. Professor Claeyssens and the other members of the board were recommended by the Faculty Senate and appointed by President Lloyd H. Elliott. There will be two issues of the Academic Forum during the year.

Additional members of the board, who have agreed to serve as editorial assistants are students Micah Janus and Peter Greenberg, alumni Lisa Dunkel and Elan Garonzik, Thea Frisby of the Student Activities Office, and Eileen McClay, Lecturer in English.

Theme of the first issue will be "involvement" in the widest-ranging definition of the word according to Professor Claeyssens. Part of the first issue will be devoted to discussion of the idea of an all-university assembly. The Editorial Board invites manuscripts from any member of the university community. They should be sent to Thea Frisby at the Student Activities Office in Room 427 of the Marvin Center and should be from 1,000 to 2,000 words in length. Manuscripts must be received by November 15.

SENATOR COOPER'S THIRD SEMINAR -- Former U.S. Senator John Sherman Cooper (R-Ky.). Edgar R. Baker Adjunct Professor in the School of Public and International Affairs, will be addressing the subject of "The North Atlantic Treaty Organization -- Past and Present -- and Its Relation to Detente and the Mid-East" in his third seminar scheduled for Monday, November 12, from 3:30 to 5:00 p.m. in Room 426 of the Marvin Center. The seminars are open to all GW faculty and students.

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ASSISTANT UNIVERSITY LIBRARIAN FOR READER SERVICES -- Mrs. Catherine A. Jones has joined the staff of The George Washington University Library as assistant university librarian for reader services. Mrs. Jones' comes to George Washington from the Washington office of the American Library Association where she was associate director. She was formerly head of reference and loan in the Library of the Office of Management and Budget. Mrs. Jones holds the master's degree in library science from the Catholic University of America. At George Washington she will administer those departments of the University Library which directly serve its users: circulation, reference/inter-library loan, audio/visual, and reserved books/current periodicals. Mrs. Jones office is in Room 104A where she is available to faculty and students to discuss matters relating to reader services.

THE ROPE DINNER THEATRE -- The University Club offers a series of dinner and theatre evenings in conjunction with the Department of Speech and Drama Tuesday, November 13, through Friday, November 16, during the run of the play "The Rope" by Plautus. Dinner service will begin at 6:00 p.m. in the University Club. Curtain time for the play is 8:00 p.m. in the Dorothy Betts Marvin Theatre. Complete cost for dinner (including tax and tip) and the play is $10 per person. For reservations, call 676-6610.

HOSPITAL WOMEN'S BOARD HOLIDAY FAIR -- The Hospital Women's Board of the university is sponsoring a Holiday Fair on Friday, November 16, 1973, in the Main Conference Room of the University Hospital between the hours of 10.00 a.m. and 5:00 p.m. Booths at the fair will include a jewel box, a green thumb center, a treasure chest, and a boutique as well as a gourmet cupboard. There will also be a lobby shop booth featuring items from the shop regularly maintained by the Hospital Women's Board in the hospital lobby.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Acting Editor

Monday, November 12, 1973

UNIVERSITY CONTACT PERSONS --- With the purpose of improving the university's communication with students, a system of contact persons has been established throughout the schools and divisions of the university. It is expected that the contact persons will assist individual students who have questions or problems about a particular academic or administrative division. The contact person will serve as a point of referral to the part of his division already equipped to handle the question or problem or to review the matter if an office has already acted upon it. The contact persons are members of the existing staff and have been designated by their division heads to serve for the 1973-74 academic year. Essentially, the contact persons' services will be those of facilitating and expediting the individual student's communication and contact with every facet of the university.

Contact persons for 1973-74 are:

Columbian College of Arts and Sciences
Mrs. Alexandra Jesina

The Graduate School of Arts and Sciences
Asst. Dean Edward Caress

The School of Medicine
Dr. L. Thompson Bowles

The National Law Center
Mrs. Evelyn Porter

The School of Engineering and Applied Science
Dr. Ali M. Kiper

The School of Education
Mrs. Louis H. Kornhauser

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The School of Government and Business Administration*
Mrs. Bette Bladen - for GBA as a whole

The School of Public and International Affairs
Mrs. Barbara Mitchell

The College of General Studies
Mr. John McCalla

Division of University Students
Asst. Dean Bjorn Netland

The Summer Sessions
Dean Charles W. Cole

University Senate
Professor Edwin Stevens

University Library
Mrs. Catherine A. Jones

Office of the Vice President for Academic Affairs
Dr. Carl Walther

Office of the Vice President and Treasurer
Mr. Homer Lange - for Duplicating, Graphics and Printing, Mail, Telephone Service, Bookstore, Food Service, Lisner Auditorium, Physical Plant and Procurement and Supply
Ms. Gearldean Ormonde - for Campus Planning and Construction, Financial Aid and the Cashier's Office

Office of the Vice President for Administration
Mrs. Mildred Ewart - Administration
Miss Ginger Chappell - Personnel Services
Mr. Geiglein and/or Mr. Matthai - for Safety and Security

Office of the Vice President for Development
Mr. Ron Howard

Office of the Vice President for Medical Affairs
Dr. L. Thompson Bowles

Office of the Vice President for Policy Studies and Special Projects
Professor John Logsdon

*Professor Stephen Fuller - for Urban and Regional Planning
Professor Anthony Mastro - for Accounting
Professor Norma Loeser - for Business Administration
Professor Kurt Darr - for Health Care Administration
Dr. Walton Smith - for Management Science
Dr. Irwin Dubinsky - for Public Administration

Office of the Vice President for Student Affairs
Mr. Mark L. Rosenberg

Office of the Director of Planning and Budgeting
Mr. Robert Shoup

Office of the Comptroller
Mr. Neal Berryman

OFFICE TEMPERATURES -- Due to the abrupt change in temperature the Washington area has experienced in the first days of November, many offices are either too cold or too warm. The Physical Plant Department is making a special effort to answer the many requests which are coming in for service during this time in the order that requests are received. There is still a manpower shortage and the Physical Plant is working overtime in an effort to alleviate the problem.

THE ENERGY CRISIS AND THE UNIVERSITY COMMUNITY -- Attention is called to the memorandum on the subject of the energy crisis and the university community distributed by Vice President and Treasurer Charles E. Diehl on Thursday, November 8, detailing what the university has done and giving suggestions for individual procedures in energy conservation. Additional copies are available at the first floor desk in Rice Hall and at the ground-floor information desk in the Marvin Center.

"THE SALON, A CENTURY OF TASTE IN THE ARTS" -- The exhibit of 19th-century art and furnishings from the university's permanent collection of American and European art in the Dimock Gallery will continue through November 21. Paintings, graphics sculpture, and art objects are shown. Included in the exhibit are President Ulysses S. Grant's dining table and silver candlesticks, a gift to the university from the President's grandson, Ulysses S. Grant, III, a former vice president and trustee of GW. Rembrandt Peale's "Porthole Portrait" of George Washington is also on display. Hours are 10:00 a.m. to 5:00 p.m., Monday through Friday.

BLOOD DRIVE -- The George Washington University is actively engaged in assisting The American Red Cross in its blood drive. In the past, the students, faculty and staff have always responded graciously to this humane endeavor by donating blood. The need is great in the Washington, D.C. metropolitan area. On Monday, December 3rd, between the hours of 10:00 A.M. and 3:30 P.M., the university will have a one-day drive in the Ballroom of the Marvin Center.

The University Coordinator for this drive will be Byron M. Matthai, Assistant Director of the Office of Safety and Security. Interested persons may schedule a time for donating with his office (first floor

of Woodhull House, 676-6945 or 676-6948). Questions concerning the eligibility for donations may also be directed to Mr. Matthai's office. Those under the age of 21 desiring to donate should arrange to pick up a permission form from the office prior to December 3rd.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Acting Editor

Monday, November 19, 1973

PROPOSALS FOR NEW COURSES INVITED---The Division of Experimental Programs wishes to remind the university community of the availability of financial support for new courses which satisfy the guidelines of the institutional development grant to George Washington from the National Endowment for the Humanities. Grants can be awarded in two stages: for planning periods and for teaching. Students, as well as faculty, who have ideas for new courses are encouraged to locate faculty members who would be interested in planning and teaching such courses. Proposals should be directed to the Division of Experimental Programs. For additional information regarding criteria and procedures, contact Mr. R.S. French, 409, Monroe Hall, 676-7565.

UNIVERSITY HEATING---During the Thanksgiving Holiday, November 22 through 25, University office and classroom buildings will be secured and will have reduced heating. Persons planning to use their offices during this period should dress accordingly. The University Library will be open, with the exceptions of Thanksgiving Day, November 22, and Saturday, November 24, and will be heated at normal temperatures. Library hours will be as follows:

Wednesday, November 21	8:30 a.m. to 6:00 p.m.
Thursday, November 22	CLOSED
Friday, November 23	9:00 a.m. to 6:00 p.m.
Saturday, November 24	CLOSED
Sunday, November 25	1:00 p.m. to 10:00 p.m.

There will be no late hours Wednesday, November 21 through Sunday, November 25.

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The University has now been put on an allocation system for oil and is receiving 10% less than previously. Consequently, plans are being implemented to reduce heat significantly in major office and classroom buildings at night and over weekends. Occupants of smaller buildings, controlled by single thermostats, are requested to turn down the thermostats to 55 degrees on leaving each evening. In the major buildings, some hot or cold spots may be noticeable until the system is finally adjusted. Occupants of offices and classrooms are requested to keep the windows closed when the outside temperature is 68 degrees or below.

LIGHTING CONSERVATION---In cooperation with the national energy conservation program, the university requests that everyone make a point of turning off the lights in university offices and classrooms when not in use.

URBAN AFFAIRS LECTURE---"A Socio-Economic Analysis of Washington, D.C." will be the subject of a lecture to be given today, Monday, November 19, at 12:00 noon in Room 415 of the Marvin Center by Jean Claude Thomas, visiting professor of geography at the Catholic University of America. Professor Thomas is the recipient of a grant from the French Government to conduct research on and to compile a socio-economic atlas of the world's major cities. Washington, D.C. is the first subject of his study in America. The lecture will give the results of his research to date and will feature a slide presentation. It is free to members of the entire university community. For additional information, call 676-7244.

BLOOD DRIVE REMINDER---On Monday, December 3, between the hours of 10:00 a.m. and 3:30 p.m., the university will sponsor a one-day blood drive in the ballroom of the Marvin Center in cooperation with the American Red Cross. Donors are urgently needed. For additional information call 676-6945 or 676-6948.

CORRECTION---In last week's Monday Report, Mr. Louis H. Kornhauser, contact person for the School of Education in the University Contact Persons Program, was incorrectly identified as "Mrs." The Monday Report regrets the error.

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Acting Editor

Monday, December 3, 1973

NEW DEAN FOR GRADUATE SCHOOL OF ARTS AND SCIENCES --- Henry Solomon, professor of economics and chairman of the department, will become dean of the graduate School of Arts and Sciences on July 1, 1974. He will succeed Dean Arthur E. Burns who has served as dean since 1967 and as chairman of the Graduate Council during the preceding ten years.

Professor Solomon came to the university in 1950 with the Logistics Research Program as a research associate and served subsequently as senior scientist and deputy principal investigator. He has been at George Washington continuously since 1950 with the exception of several leaves to complete his graduate education and to spend a year with the Small Business Administration in 1966-67. He has been professor of economics since 1967 and chairman of the department since 1969. His areas of specialization are mathematical economics, logistics, and theory and policy of local economic development. He is currently engaged in research in three areas -- the economics of procurement, methodology for systems performance measurement, and manpower. All three of these projects are sponsored by the Office of Naval Research.

Professor Solomon, who holds degrees from Brooklyn College (B.A.) and New York University (M.A. and Ph.D.), has written many articles for scholarly journals and has had a large number of them published in the Naval Research Logistics Quarterly. At the Small Business Administration he was deputy assistant administrator/economics and acting assistant administrator/economics. From 1951 to 1954 he served as a member of the Executive Office of the President's Committee on Interindustry Economics in the Bureau of the Budget. He has served as economic consultant to various government agencies.

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In the summer of 1962 he was a consultant to the Department of Economics and Management Science at Stanford Research Institute. He received an Outstanding Educators of America Award in 1972 and is the holder of a Founder's Day Award for outstanding scholarship from New York University. Professor Solomon is currently a member of the Faculty Senate.

BLOOD DRIVE TODAY --- The annual Red Cross blood drive is taking place today, Monday, December 3, 1973, in the Marvin Center ballroom from 10:00 a.m. to 3:30 p.m. Persons under the age of 21 years should have a "Consent and Release" form signed by either parent or guardian. Others can be processed directly.

ORIENTATION QUESTIONNAIRE --- The Orientation Coordinating Committee is currently conducting an evaluation of this fall's orientation programs. A questionnaire has been mailed to all freshmen and undergraduate transfers who entered the university in September. Faculty and staff are requested to urge new students with whom they have contact to return their completed questionnaires to the Student Activities Office by Thursday, December 6. The information will help to improve orientation for students next year. For further information, contact John Perkins, Coordinator for Activities and Orientation, 676-6555

UNIVERSITY BOOKSTORE'S OPEN AND CLOSED DATES DURING DECEMBER AND JANUARY --- The bookstore will keep its regular hours Monday through Thursday (8:45 a.m. to 6:30 p.m.) and closing at 5 p.m. on Friday and remaining closed Saturday and Sunday through December 21. It will be closed December 24 through December 28 and also on January 1. On January 3,4,7,8, and 9 the bookstore will close at 5 p.m.

On Registration days the schedule is as follows:

January 10, 11, 14, 15:	8:45 a.m. to 7:30 p.m.
January 12:	9:45 a.m. to 1:30 p.m.

On January 16 and 17 the bookstore will return to its regular hours except that it will be open Saturday mornings from 9 a.m. to 1 p.m. for the next three Saturdays beginning with January 19.

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Acting Editor

Monday, December 10, 1973

MARVIN CENTER ENERGY CONSERVATION -- President Elliott has approved the recommendations of the Marvin Center Governing Board aimed at contributing to the university's efforts in dealing with the energy crisis.

The Center's Building Use Policies prohibiting the use of the building for academic purposes (classes, examinations, and meetings normally accommodated in other university buildings) will be waived during the period of the energy crisis. When possible, center facilities will be made available for normal university academic activities scheduled in other university buildings on weekends and holidays, when this will allow the university to shut down other major facilities. (The approval of the center director will be necessary for use of center facilities.)

The center's intersession operating schedule will be altered so that the period, December 26-27-28, will be placed on a "building closed" status. This action changes the existing building schedule during the approaching intersession period to read as follows:

Saturday, December 22	Day Only Basis*
Sunday, December 23 through Tuesday, January 1	Building Closed*
Wednesday, January 2 through Saturday, January 5	Day Only Basis
Sunday, January 6 and Monday, January 7	Resumption of Normal Schedule

* Day Only Basis means that building services will be available at a reduced level. For example, on weekdays, the Information Desk and fifth floor recreation area will be open until 7:00 p.m., the first floor cafeteria until 2:00 p.m.,

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the bookstore until 5:00 p.m., and the University Club will serve lunch and dinner. On weekends, only the Information Desk and the fifth floor recreation area will be open. Both on weekdays and weekends, the building will be kept open until midnight.

* Building Closed means that all facilities of the building, except for the ground floor study lounge and vending area, will be closed.

-Monday Report-

THE MONDAY REPORT

The George Washington University

Published by the Office of Public Relations
Jane Lingo, Acting Editor

Monday, December 17, 1973

The President and Mrs. Lloyd H. Elliott

extend

holiday greetings and best wishes for the new year

to The George Washington University family

of students, faculty, staff, and friends.

NEW SUMMER SESSIONS DEAN -- William F. E. Long, associate professor of economics and associate dean of the Graduate School of Arts and Sciences, will become dean of the Summer Sessions on July 1, 1974. He will succeed retiring dean Charles W. Cole who has served as dean since February 1960.

Professor Long, who came to the university in 1964 as assistant professor of economics, served as assistant dean of the Columbian College of Arts and Sciences for two years and secretary for the Columbian College Faculty for three years. He joined the Graduate School of Arts and Sciences as assistant dean in 1967. Professor Long has been chairman of the University Committee on Research, of the Basic Sciences Subcommittee of the President's Task Force on the Medical Center, and of the Scholarship Committee (Upper Division) of

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Columbian College. A member of the Committee on Faculty Facilities for the University Center, of the board of directors of the Faculty Club, and of the Scholarship Committee of Columbian College (Lower Division), Professor Long has served as faculty advisor to Delta Tau Delta men's fraternity and to Omicron Delta Epsilon economics honorary.

A George Washington alumnus with three degrees from the university (A.B., 1946; M.A., 1947: and Ph.D., 1967), Dr. Long did graduate work at Duke and Johns Hopkins universities. He has taught at the University of Maryland and at North Carolina State College at Raleigh.

His areas of specialization in the field of economics are industrial organization and economic theory. He is currently engaged in research on mergers, multinational corporations, and the industrial organization of the U.S. shipbuilding industry.

In his career as an economist, Dr. Long was associated with Allegheny Airlines as head of the economic planning department, with the Electronic Industries Association, Washington, D.C., as chief economist, and later as consultant, and with the Philco Corporation, Philadelphia, Pa., as manager of the microelectronics division with responsibility for marketing, manufacturing, and research and development.

He was a consultant for a year to the National Endowment for the Humanities as assistant project director (graduate education in the humanities) and has been a member of the editorial board of American Economist. Professor Long has been a consultant to the U.S. Department of Justice, the Agency for International Development, the Arms Control and Disarmament Agency, and the Bureau of the Budget.

He has lectured at the Inter-American Defense College, the Industrial College of the Armed Forces, and the American Institute of Management.

Professor Long has written extensively for scholarly journals and has had many articles published in periodicals such as the Antitrust Law and Economics Review.

He is a member of Omicron Delta Kappa, leadership honorary, and of Omicron Delta Epsilon.

UNITED WAY PROGRESS REPORT -- The sum of $39,000 has been contributed thus far to the United Way campaign. All key men are encouraged to turn in their collections to Joseph Spicer. The campaign is still $3,000 short of its goal which was based on last year's total.

GWU CLUB NEW YEAR'S EVE GALA -- The New Year's Eve celebration at the club will include complete dinner with roast prime ribs of beef, served from 7:00 to 9:30 p.m., dancing from 9:30 to 1:30 p.m., favors, champagne, breakfast, to be served around 12:30 p.m., and parking. The price is $15.00 per person. (Cocktails are not included.) Reservations are open to members of the university community. A few reservations are still available for the evening. Call 676-6610.

RESERVE BOOKS -- The Reserve Department of the University Library is currently processing lists of required reading for the spring semester, 1974. Faculty members who are planning to place books on reserve are urged to submit their lists as soon as possible, and not later than three weeks before students receive their assignments.

MARVIN CENTER HOURS FOR JANUARY 1974 -- Tuesday, January 1, closed; Wednesday, January 2, through Friday, January 4, Day-Only Basis*; Saturday, January 5, Day-Only Basis with the exception of no food service; Sunday, January 6, closed; Monday, January 7, resumption of normal schedule. (NOTE: The contract food service will not resume operation until Thursday, January 10.)

*Day-Only Basis means that building services will be available at a reduced level. For example, on weekdays, the Information Desk and fifth floor recreation area will be open until 7:00 p.m., the first floor cafeteria until 2:00 p.m.

UNIVERSITY BOOKSTORE HOURS -- From December 17 to 20 the bookstore will be open from 8:45 a.m. to 6:30 p.m. December 21, hours will be from 8:45 a.m. to 3:00 p.m. The bookstore will be closed from December 24 through January 1, 1974. January 2,3,4, and 7,8, and 9, hours will be from 8:45 a.m. to 5:00 p.m. January 10 and 11 the bookstore will be open from 8:45 a.m. to 7:30 p.m. Saturday, January 12, hours will be from 9:00 a.m. to 1:30 p.m. January 14 and 15, hours will be from 8:45 a.m. to 7:30 p.m. The bookstore will then resume its regular hours with the exception of three Saturdays, January 19 and 26, and February 2, when it will be open from 9:00 a.m. to 1:00 p.m. The bookstore's regular hours are Monday through Thursday, 8:45 a.m. to 6:30 p.m., Friday, 8:45 a.m. to 5:00 p.m., closed Saturday and Sunday.

STEERING COMMITTEE REPORT -- Accompanying this issue is The All University Assembly Report, prepared by the Steering Committee for the Proposed All University Assembly.

The All-University Assembly Report

The following is the text of the official report of the Steering Committee on the All-University Assembly, chaired by Professor Ralph C. Nash, Jr., and presented to University President Lloyd H. Elliott.

Appointed in May 1972 by President Elliott, the Committee began its work in October of that year. The final draft of the Committee's report was submitted by Nash September 4 of this year to the Committee's members for final comments and suggestions. There being "no adverse comments and no requests for an additional meeting" by the members, the report, with appendices, was officially presented to President Elliott October 26.

In a letter to the President accompanying the report, Nash said, "It has been a pleasure to work on this stimulating and worthwhile assignment. We have found that a committee composed of faculty, students, alumni and non-academic staff can work together in a spirit of cooperation and reach agreement on difficult and divisive issues."

Background

In May 1971 the Commission on Governance of the University included the following recommendation in its final report:

An All-University Assembly (composed of individual trustees, administrative officers, faculty members, students, alumni, and public members) should be established to discuss at regular intervals matters of interest to any constituency within the University, and regularly to report to and advise the trustees and the President.

Shortly thereafter the President of the University requested that the Faculty Senate review and comment on all of the recommendations of the Commission on Governance. In December 1971 the Faculty Senate passed the following resolution on this matter:

BE IT RESOLVED BY THE FACULTY SENATE OF THE GEORGE WASHINGTON UNIVERSITY

That it approve the concept of an All-University Assembly if designed in accordance with the following principles:

1. That the All-University Assembly be an advisory body only;
2. That the All-University Assembly be subordinate to the Senate, student government and administration;
3. That the membership of the All-University Assembly be established with recognition of the experience, training and long-term commitment of the faculty of the University, rather than seeking representational equality;
4. That the constituency of the All-University Assembly be composed of administrative officers, alumni, faculty and students;
5. That a committee be appointed by the President to draft the organization plan and functions of the All-University Assembly which would reflect these constituencies and differing potentials of training, experience, and concern; and
6. That the resulting concrete plan be presented to the Faculty Senate for its approval and subsequently to the Faculty Assembly for its advice and comment prior to submission to the Board of Trustees.

In May 1972 the President appointed this committee to conduct a thorough study of the question. The committee began its work on October 4, 1972 with the membership listed in Appendix A.

Study Method

The committee decided at its first meeting that it was necessary to become thoroughly familiar with the present governance of the University. Presentations were made to the committee for this purpose by:

President Lloyd H. Elliott;

Professor Edwin L. Stevens, Chairman Executive Committee of the Faculty Senate;

Mr. Curtis Bacon, Director of Personnel Services and Mr. Robert Race of Hayes Associates.

In addition, the student members of the committee presented information on student organizations and student views and the alumni members of the committee briefed the committee on alumni affairs. A subcommittee also interviewed Mr. Everett H. Bellows and Mr. Thaddeus A. Lindner, Trustees of the University, to obtain information on the views of trustees on university governance.

The committee also investigated a number of universities which had established broadly representative governance organizations in the past few years to determine the strengths and weaknesses of these bodies. Subcommittees visited the following schools to conduct interviews, obtain documents and observe these bodies in session:

American University
Columbia University
Cornell University
University of Maryland
University of New Hampshire
Princeton University

Findings

The following findings are set forth to indicate the results of the committee's study effort. They form the basic premises from which the committee arrived at its final recommendations.

A. The Present Situation at George Washington

1. The three major participants in the governance of the University at this time are the Board of Trustees, the President and the Faculty Senate. While the Board of Trustees has ultimate authority in most areas, the day-to-day authority is exercised by the President and the Faculty Senate working together in a spirit of cooperation.

In this regard the Faculty Senate has achieved the status of a de facto legislative body in many areas of University governance although its formal charter gives it advisory powers only. There appears to be a high level of trust between these participants in the governance system with little visible effort by any of them to increase their influence or power to the detriment of the others.

2. Academic decision-making at George Washington is largely delegated to the individual schools and colleges. This is reflected in the facts that the Faculty Senate has jurisdiction only over matters affecting more than one school or college and that the President has delegated a great amount of authority to the Deans and faculties of the various schools.

A number of the schools and colleges have begun to bring students and alumni into their governance process in minor ways (Advisory Councils, departmental committees, student representation at faculty meetings, etc.) but the essential authority is exercised by the dean and the faculty of each school.

3. The students' role in University govern-

ance at the present time is somewhat disjointed and uneven. They exercise control over student activities through Dormitory Councils, the University Center Board and the Program Board but their only role in University policy-making is service on various Presidential committees and Faculty Senate committees.

In an effort to gain a greater voice in University governance, the students abolished student government in 1970 and there is no active interest in returning to this form of student participation in governance. The result of this situation is a feeling on the part of many students that their views are not adequately represented or considered in the decisional process of the University.

4. The alumni of George Washington are unique in that approximately 50% live in the metropolitan area. While they have a well structured and active organization with a strong, on-going alumni program, interaction with the University Community and its decisional process is, at best, a sporadic thing which leads to frustration when issues which concern alumni are concerned.

5. There are approximately 3300 non-academic staff employees of the University. While a small number of these employees are unionized, most have no organization within the University and no connection to the governance system. Yet many of these employees play a key role in the day to day operation of the University.

B. Broadly Representative Governance Organizations at Other Universities

1. The voting representation in the governance organizations reviewed was as follows: (See chart below).

2. The major benefit derived from these organizations was the opening up of the lines of communication between the various constituencies of the organization. In most cases there was a free exchange of information during debates and a sense of broad participation in the decisional process of the university. In general, it was concluded that the bodies reviewed had played a constructive role in campus governance matters.

3. Being large legislative-type bodies, these organizations must be effectively organized and operated to function efficiently. If they have committees which do not prepare detailed proposals or are ineffectively chaired, they consume excessive amounts of time in performing their work. However, those organizations which had overcome these problems have functioned in a businesslike way in dealing with major university problems.

4. Representative organizations which function successfully are almost always unicameral. The bicameral or tricameral model has been proposed in some universities and tried in a few but seems too inefficient to long survive. Some attempts at a student caucus and a faculty caucus within a single body have also been made, but there is little evidence of success in these types of organizations.

5. The distribution of votes within these organizations is a very delicate matter which plays a major role in their effectiveness. Where the faculty has an absolute majority of the votes, the students are prone to feel that they cannot play an effective role in the assembly and hence to lose interest. There also appears to be more bloc voting by students when they have a smaller number of votes. In several cases where the votes were more evenly distributed, there was a noticeable lack of bloc voting or group adherence to special positions.

6. The size of these organizations may also be a factor in their effectiveness. Those with over 100 members do not appear to function as well as the smaller bodies.

7. The organizations are not a panacea which will resolve major difficulties such as a conflict between the university's president and the faculty or board of trustees. The institution functions best in a university where there is an openness and willingness to share responsibility.

Recommendations of All-University Assembly Steering Committee

The recommendations of the committee are set forth in order followed by a discussion of the reasoning behind each recommendation.

Recommendation No. 1—The Faculty Senate should be expanded to include students, alumni and non-academic staff employees and should be renamed the University Senate.

At the conclusion of its study, the committee was persuaded that a broadly representative organization would enhance the governance of George Washington University by bringing a much wider range of views into the debate on University policy and creating a spirit of trust and cooperation by sharing responsibility among the various groups within the University community. In this respect the committee found that its study of such organization at other universities

	American	Columbia	Cornell	U. Md.	U. New Hamp.	Princeton
Undergrad.	22	22	60	28	30	14
Graduate				16	5	8
Faculty	49	62	60	101	30	18
Administr.	9	9	2	14	12	7
Staff		6	16	9		6
Alumni		2	2			4
Total	80	101	140	168	77	57
Student % of total	27.5	21.8	42.9	26.2	45.5	38.6
Faculty % of total	61.3	61.4	42.9	60.1	38.9	31.6
Staff % of total	0	6.0	11.4	5.4	0	10.5

confirmed the view of the Commission on Governance that such an organization could be a positive force here. The committee concluded that students, alumni, non-academic staff and non-tenured faculty should be represented in this body in order to achieve the goal of having the organization broadly based and representative of all constituencies in the University.

The committee believes that this new organization can improve the atmosphere of the University by assuring students, staff, non-tenured faculty and alumni that their interests are being considered and that their point of view is being expressed. Such a diversity of representation should assure that decisions are based on full information on the impact of the decision and that implementation of the decisions is more effective since the groups affected will have had an opportunity to participate in making the decision. Finally the presence of such an organization should conclusively demonstrate that the faculty and the administration are not exercising power jealously but are willing to share it responsibly with other elements of the University community.

The most difficult issue which the committee faced was the relationship of such an organization with the Faculty Senate. The Senate has earned a position of respect in the past decade by virtue of its hard work and significant contribution to the governance of the University; and the committee was very desirous of taking this position fully into account. As a result, there appeared to be three alternatives which the Committee could recommend:

1. Constitute an All-University Assembly with the same jurisdictional scope as the Faculty Senate (matters concerning more than one school or college) and let them vie for power.
2. Constitute an All-University Assembly with powers in areas of campus-wide concerns and maintain the Faculty Senate with powers concentrated primarily in faculty oriented areas but with other less well defined powers.
3. Expand the Faculty Senate into a University Senate by bringing in the other constituencies.

The first alternative received no support from the members of the committee. The major disadvantage of this alternative is the controversy and inefficiency which would be created by having many, if not most, issues considered by two bodies with the need to resolve differences. This appeared to the committee to be creating an inefficient system which would place too great demands on the administrative staff and faculty of the university and which would significantly impede the decisional process.

The second alternative received six votes from committee members. Arguments favoring this alternative were that it would maintain the faculty in its present position as the major advisor on campus affairs and that it would encounter less opposition because it appeared to be a more incremental change than the third alternative. It was also argued that it would retain the status of the Faculty Senate which had functioned well and had earned its place on the campus.

The arguments against the second alternative centered on efficiency and the history at other institutions. It was felt that no clear line could be drawn between the jurisdiction of the two bodies with the result that there would inevitably be a considerable amount of duplication of effort. An example was the power to consult during the preparation of the university budget which was thought to be a necessary power of the All-University Assembly but one which the Faculty Senate would also want to retain. It was also argued that the Faculty Senate would not have a very great role in any division of power since its primary area of sole concern is in academic policy matters which are handled to a large extent in the individual schools and colleges. Thus, if the proposed All-University Assembly were given jurisdiction over all matters of University-wide concern, this alternative appeared to be one which would improperly weaken the Faculty Senate. It was also believed by a number of committee members that the experience at other schools had indicated that a bicameral arrangement required too much effort to keep both bodies functioning and was thus far from an optimum form of governance.

The third alternative received twelve votes from committee members. Arguments favoring this alternative generally centered around the efficiency of a single organization and the ability it would give the University to bring a number of governance functions such as university committees into a single organizational structure. It was also argued that it would be much easier to establish the University Senate by expanding the present Faculty Senate, using the present rules and organization of an ongoing body and taking advantage of the accumulated experience of the Senate.

One argument opposing this alternative was that it would give the faculty undue weight in the decisional process (it was generally understood by committee members that the faculty voting strength would be greater in a unicameral assembly than in an assembly that was a part of a bicameral system). It was also argued on the other side that the faculty's position would be greatly diluted by giving so many votes to other constituencies.

The members of the committee recognized that there is a substantial amount of faculty sentiment opposing significant change to the Faculty Senate and that therefore this proposal faced the possibility of rejection by the faculty. However, the majority of the committee members believe the committee should propose the organizational structure which it considered to be the most sound in terms of the long-range interests of the University. The unicameral body appears to meet this test in the fact that it is the most efficient form of governance and the one that can be put into operation with the least difficulty.

Recommendation No. 2—The University Senate should formulate and recommend policies, consult and advise officers of the University Administration and conduct investigations with regard to all University matters which are of concern to more than one school or college of the University.

This recommended statement of the scope of activity of the proposed University Senate is substantially the same as the current scope of authority of the Faculty Senate. It does not include final legislative authority in any area and is rather general in its wording. The aim is to give the new organization sufficient flexibility to evolve into the most effective role

Appendix A— Members of the Steering Committee

FACULTY
Ralph C. Nash, Jr., Chairman
National Law Center
William B. Griffith
Columbian College
George F. Henigan
Columbian College
Norman C. Kramer
Medical School
Hugh L. LeBlanc (Oct. '72-Jan. '73)
Columbian College and School of Public and International Affairs
Carl A. Linden (Feb. '73-present)
School of Public and International Affairs
Margaret W. Montzka
Columbian College
Reuben E. Wood (Oct. '72-Jan. '73)
Columbian College
Frederick C. Kurtz (Feb. '73-pres.)
School of Government and Business Administration

STUDENTS
Bambi Adams
Medical School
Joseph A. DeRiggi
Columbian College
Michael Goergen
Columbian College
Mary H. Grant
Graduate School of Arts and Sciences
Daniel Kiernan
Columbian College
John P. O'Mara
Columbian College
Manning G. Warren
National Law Center

ADMINISTRATION
Harold Liebowitz
School of Engineering and Applied Science
Burton M. Sapin
School of Public and International Affairs
William P. Smith, Jr.
Vice President for Student Affairs
Philip S. Birnbaum
Medical School

ALUMNI
Lyn H. Clark
Columbian College
Ronald E. Pump (Oct. '72-Jan. '73)
Columbian College
Arnold Bellefontaine (Apr. '73-pres.)
School of Public and International Affairs
J. Dallas Shirley
School of Education
E.A. Wareham, 3rd
School of Engineering and Applied Science

STAFF
Susan Lichtman (Dec. '72-June '73)
Columbian College
Margaret Vann (July '73-present)
Office of the Registrar

SECRETARY TO THE COMMITTEE
Carl H. Walther
Assistant Vice President for Academic Affairs

REPORTER FOR THE COMMITTEE
Gertrude Weitzel

which it can play in University governance. This approach also has the advantages of avoiding possibly abrupt transitional problems as the Faculty Senate expands its membership.

The committee found that several of the organizations at other universities had legislative powers in prescribed areas such as student activities. In such cases the charter of the organization contained rather elaborate rules of procedure on the veto powers of the President, the power to override such vetoes and the role of the Board of Trustees. It was clear that these procedures introduced a new element into the relationships between the governance organizations at the Unviersity and that, at times, this could be divisive in nature.

The committee also was told in its interview with members of the Board of Trustees of George Washington that the trustees would probably not be adverse to delegating legislative authority to the University Senate in well defined areas if the Board of Trustees retained full authority over financial matters. It was pointed out that such a delegation would be little more than a formal recognition of the actual situation that has existed at the University for several years.

Considering these various aspects of the problem, the committee was persuaded that no change in the scope of authority of the Senate should be recommended at this time. This should make the transition to broader membership smoother. After the University Senate is in operation, it will be able to assess the desirability of broader powers and to recommend that the Board of Trustees delegate such powers if it finds them desirable.

Recommendation No. 3—The University Senate should be composed of 72 elected members:

Faculty—34 members (47.2%)
Students—26 members (36.1%)
Alumni—6 members (8.3%)
Non-academic staff—6 members (8.3%)

The recommended total size is dictated by the need for adequate representation of the many constituencies in the University balanced by the desire of the committee to keep the Senate at a total size of less than 80 (the committee had concluded that a total size in the range of 60 to 100 was optimum for successful operation). The committee discussed the desirability of voting membership for officers of the administration but decided that their present status in the Faculty Senate as ex officio non-voting members had worked well and should be continued. This technique makes the officers of the administration available to the Senate for assistance and comment during debates but does not place them in the position of voting on matters which they will later administer. The committee also considered the desirability of public members but decided that the difficulties of selecting such members and the infrequency of matters on the agenda in which they would have an active interest indicated that they should not be given active membership. This, of course, does not preclude their serving on committees or attending Senate meetings when matters of community interest are on the agenda.

The distribution of votes among the represented groups was the most difficult compromise the committee was required to make. However, agreement was reached on the basis of the following premises:

—the faculty should have less than a majority of the seats. Organizations at other universities with a more even distribution of seats appear to function more effectively than those where the faculty has absolute control.

—the faculty should have the largest bloc of seats. This distribution recognizes the permanence of faculty members and the continuity they bring to the affairs of the University. The students agreed to this proposition on the understanding that eight faculty seats would be given to faculty members not presently represented in the Faculty Senate (non-tenured and part time faculty) as set forth later in the report.

—alumni and non-academic staff should have representation adequate to enable them to fully participate in the work of the Senate. Six seats for each group were chosen arbitrarily since this number appeared to provide a balanced membership. However, both groups argued that they should be given more seats and the committee believes this matter should be restudied by the Senate after experience is gained in the operation of the organization with this number of representatives.

The following distribution of the membership within the represented groups is recommended:

Faculty—26 of the faculty votes would be distributed in accordance with the present formula for the Faculty Senate as follows:

Columbian College	9
Law School	3
School of Medicine	3
Government & Business Admin.	3
Education	3
Engineering	3
Public & International Affairs	1
Graduate School of Arts & Sciences	1

These seats would be limited to tenured members of the faculty in accordance with the present rule of the Faculty Senate. The only change to this rule which the committee recommends is that these seats be open to tenured Assistant Professors as well as the higher ranks.

8 faculty votes would be distributed as follows:

Columbian College	3
Law School	1
School of Medicine	1
Government & Business Admin.	1
Education	1
Engineering	1
Public & International Affairs	0
Graduate School of Arts & Sciences	0

These seats would be required to be filled by either non-tenured or part-time faculty at the discretion of the faculty of the school holding the seat. This discretion will allow each school to determine the best arrangement to give representation to the elements of the faculty which have no representation at the present time but will assure that the viewpoints of these imporant groups are represented in the debates and decisional process of the Senate. This recommendation is in accord with the committee's overall view that the new University Senate should be broadly representative of the entire University community.

Students—The 26 student votes would be distributed in accordance with the following formula:

Columbian College	10
Law School	4
School of Medicine	2
Government & Business Admin.	3
Education	2
Engineering	2
Public & International Affairs	1
Graduate School of Arts & Sciences	2

This distribution is based on the proportion of full-time equivalent students to the entire student body during the Fall Semester 1972. The committee discussed the desirability of assigning votes to special classes of students such as part-time students or commuters but decided that each school could more equitably divide the votes in the manner best suited to give even representation to the students in that school.

The committee explored the various possible ways of apportioning the 10 Columbian College votes to assure balanced representation within the College (by division, by class, by dormitory, etc.). However, the decision to recommend two year terms of office (see Recommendation 7) and the need to have elections in March of each year effectively preclude completely balanced representation. The committee therefore decided to recommend that all Columbian College members of the Senate be elected as at-large members.

Alumni—The 6 alumni members of the Senate will be elected by the Governing Board of the Alumni Association. This Board is widely representative, consisting of approximately 60 members. It would choose the members of the Senate from among its members or other alumni of the University. This procedure will avoid the necessity of conducting an election among the entire body of alumni and will assure that active and interested alumni serve on the Senate.

Non-Academic Staff—The 6 staff members will be elected from six geographic zones on the University campus as depicted in Appendix B. These zones were selected by a Task Force for Staff Representation to distribute the membership equitably among the various staff groups in the University. The Task Force will also remain in operation to advise the Senate Elections Committee on election procedures and to assist in conducting elections for these staff seats on the Senate.

Recommendation No. 4—The President of the University should be the presiding officer of the University Senate with the power to cast a vote to break ties.

The committee noted that several of the organizations at other universities have an elected presiding officer with the president of

the university being a member of the body. We also encountered one case where the president of the university was the presiding officer but felt that the role limited his ability to function effectively. At George Washington, however, the President has been the presiding officer of the Faculty Senate since its inception and this system has worked well. The committee therefore decided to recommend that the present system at the University be continued.

Recommendation No. 5—The Vice President for Academic Affairs, the Vice President for Student Affairs, the Vice President for Medical Affairs, the Registrar and the Deans of Columbian College, the National Law Center, the School of Government and Business Administration, the School of Education, the School of Engineering, the School of Public and International Affairs and the Graduate School of Arts and Sciences should be ex officio members of the University Senate.

All of the organizations at the other universities surveyed have officers of the administration as voting members of the body. However, the Faculty Senate does not have voting members from the administration and this system appears to have functioned well at George Washington. The committee recognized that in the more broadly based University Senate there was a need for regular participation by members of the administration and that they had a vital stake in the matter which would come before the Senate. However, it was concluded that participation could be achieved by making them ex officio members of the body. It further believes that there is a strong argument against having a significant number of votes assigned to an administrative group which will have the responsibility of carrying out the policies which are adopted. The committee therefore recommends that the administration members be ex officio, non-voting members of the Senate.

The committee also recommends two changes to the present provisions regarding administration members. First, the Vice President for Student Affairs has been added to the list of ex officio members of the Senate in recognition of the significant role that the Senate will be giving to policies governing students and student life. Second, the Vice President for Medical Affairs and the Deans of the degree-granting schools and colleges have been named ex officio members of the Senate in contrast to the present rules of the Faculty Senate which call for the President to appoint one member of the administration for each such school or college. This recommendation merely recognizes the practice which the President has followed in appointing the Deans to fill these seats.

Recommendation No. 6—The Registrar should be Secretary of the University Senate and there should be appointed a full-time Executive Secretary of the Senate with appropriate staff support in the office of the Registrar.

The Registrar has functioned well as the Secretary of the Faculty Senate and the committee recommends that this arrangement be retained. There will be a need, however, for additional staff support in order to handle the greater complexity of running a larger, more broadly-based organization. It is therefore recommended that the position of Executive Secretary of the University Senate be created and that this person be given at least one full-time staff member at the outset. Experience in the actual operation of the Senate will then indicate the necessary level of staff support to run the organization in an efficient and effective manner. Locating the Executive Secretary in the Office of the Registrar will allow much greater administrative flexibility in fully utilizing the staff of the Senate in those periods when the work of the Senate is at a low level.

Recommendation No. 7—All voting members of the University Senate should serve two-year terms of office. Members who change status prior to the expiration of their terms should be ineligible to hold their seats and new elections should be held to fill the remaining period of their terms. No member shall serve more than two consecutive terms.

Several of the organizations at other universities have one-year student terms of office—apparently to accommodate the problem of members who cannot serve a longer term because of graduation. However, a widespread comment was that this places the students at an extreme disadvantage since they do not have sufficient time to learn the procedures and attain the competence to function effectively. The committee therefore decided to recommend that all members of the Senate be elected for two-year terms. In order to assure continuity in the organization, these terms should be staggered by the individual schools and colleges to the greatest extent possible under the guidance of the Senate Elections Committee.

The two-year term of office for students raises questions of eligibility to run and serve. The committee recommends that all students registered during the Spring Semester (when elections will be held) be eligible to run for office as long as it is their intention to register the following year. Inevitably, this rule will mean that some students will graduate before the end of their term. The committee recommends that new elections be held for the remaining one-year term for any student scheduled to graduate at the end of the Spring Semester following the completion of one year of service.

The committee recognized that members of the Senate might move from one status to another during their terms of office. For example, an undergraduate student might become a graduate student, a graduate student might become a faculty or staff member and, of course, all students would become alumni. However, the committee believes that it is important to maintain the representation of each group and therefore recommends that a member's seat be vacated when he or she leaves the status from which he or she was elected.

The committee recommends that we retain

Appendix B—Staff Representative Distribution

the present rule of the Faculty Senate limiting service of any member to two consecutive terms of office. This rule assures a degree of turnover among the faculty, alumni and non-academic staff members, allowing new members to participate in the activities of the Senate.

Recommendation No. 8—Elections should be completed by March 15 of each year and should be conducted under the supervision of a special committee of the University Senate.

The Faculty Senate has found through experience that it functions best if it can get fully organized during the Spring Semester. This requires the completion of elections in March in order to have a meeting at the end of March or in early April. This recommendation will adopt this practice for the University Senate.

The running of the elections should be left to a committee of the Senate. This will allow the adoption of rules and procedures to resolve the specific problems which are being encountered as the election process is established. We believe that the most difficult procedural problems (establishing polling places, certifying voters, obtaining nominations, tabulating results, etc.) will be encountered with regard to the student and non-academic staff elections since the faculty will continue to follow the procedure of electing members from each school and the alumni will have the Governing Board of the Alumni Association elect their members.

The committee has not recommended any minimum number of votes in any election to qualify a member for a seat. Some of the universities have imposed such a rule but it has had unpredictable effects. We therefore decided to allow election by the highest number of votes (runoff elections may be required by the Senate) and to leave detailed election rules for establishment by the Senate after it has gained experience.

Recommendation No. 9—The Executive Committee of the University Senate should consist of 5 faculty members, 3 student members, 1 alumni member, 1 staff member, and the President as an ex officio member. Members of the Committee shall be elected by their separate constituencies in the Senate and the Chairman shall be elected by a majority of the full Senate. This Committee shall establish the agenda for Senate meetings, make reports on the work of the Senate and act on behalf of the Senate in emergencies. It shall oversee the Committee on Committees which shall make nominations for other committees of the Senate.

The committee's recommendation for representation on the Executive Committee of the Senate gives seats in roughly the same proportion as the votes in the Senate. It assures that each participating group in the Senate has some voice on the Executive Committee. The recommendation that the Chairman be elected by the full Senate recognizes the importance of this office. It is also recommended that the Chairman be empowered to vote on Executive Committee business in order to assure full representation of each group in the Senate.

The functions of the Executive Committee are essentially the same as the present Executive Committee of the Faculty Senate. These functions give the Executive Committee the responsibility for the effective operation of the Senate by setting the agenda and reporting on the activities of the Senate. The Committee also is empowered to act in emergencies when the Senate cannot be called into session (primarily during the summers) subject to ratification of its actions by the Senate.

The Executive Committee should have an adjunct Committee on Committees to make nominations to other Senate committees. This is such a major task that it will require a separate group that can focus its full attention on it. This Committee on Committees should contain three representatives of each represented group (faculty, students, alumni and non-academic staff) in order to provide a wide range of knowledge on potential committee members. This committee will function under the guidance of the Executive Committee.

In the past the Executive Committee has played an important role in arbitrating disputes between individual faculty members and schools or departments concerning termination or violation of privileges. It is recommended that the faculty of the University determine whether the Executive Committee of the University Senate continue to perform this role or whether some other procedure be established. (See pp. 22-27 of the Faculty Codes and Ordinances.) The issue here is whether such matters should be resolved solely within the faculty or whether the aggrieved faculty member should be given the option of bringing the matter before the University Senate.

Recommendation No. 10—Standing committees of the University Senate should be functional in scope generally in accordance with the structure set forth in Appendix C. Membership in these committees should be apportioned in accordance with the interest of each constituency in the work of the committee with each constituency having the right to have at least one member on each committee. Committee membership shall be open to non-members of the Senate but the Chairman of each committee shall be a Senate member.

One of the major advantages to forming a University Senate is the opportunity to reduce the number of committees functioning in the University. Almost all of the existing committees can be brought within the Senate operation. Policy-making committees of the University can be combined with present Faculty Senate committees (i.e., the Senate Research Committee and the President's Research Committee can be combined). Committees with operating responsibilities such as the University Center Board or the Program Board should be brought under a Senate committee for policy matters but given the power to make operating decisions on a day-to-day basis. The alumni have suggested that this principle also applies to the Governing Board of the Alumni Association which can take policy guidance from the University Senate.

Appendix C of this report contains the committee's recommendations on the detailed committee organization with a statement of the scope of operation and recommended distribution of membership of each committee. Membership has been weighted so that any constituency with paramount interest in the work of the committee has the greatest number of members, but the other constituencies have some representation. This follows the committee's view that there are almost no matters which are not of interest to all of the constituencies of the University and in which each constituency cannot make a significant contribution. This principle of broad committee membership should assure that the various interests of the constituent groups are factored into proposals before they reach the floor of the Senate. This is essential because experience at George Washington and other universities has made it very clear that the effective functioning of these organizations is highly dependent on good committee work.

The committee would like to see the committees of the University Senate be as open as possible to nonmembers of the Senate. It is therefore recommended that committee sizes be quite large. It may be possible that some members of the University will be unable to obtain committee assignments but we are hopeful that most requests for assignment to committees will be accommodated. The Senate will have to experiment in its early operation to determine the optimum size of committees to allow broad representation and still provide efficiency of operation.

It is also recommended that the President appoint the appropriate members of the administration to each committee of the Senate as ex officio members. This will assure that full information is available to the committees during their consideration of issues.

We have recommended that the Chairman of each committee be a member of the Senate in order to assure that there is an orderly way that committee recommendations may be brought to the floor of the Senate and the committee's views accurately reflected in the debate.

Recommendation No. 11—A regular procedure should be established to review and recommend changes to apportionment of votes in the Senate, the functions of the Senate and the structure of the standing committees.

The committee considers several of its recommendations tentative in nature requiring reconsideration at a later date after experience has been gained in operating this broadly representative organization. For example, the assignment of votes to the various constituencies may not reflect the effort that will be exerted by the members holding these seats, and it may therefore be appropriate to reallocate seats at a future date. This could also occur if some constituencies do not fill their seats or if the numbers of votes cast for certain seats are very low in percentage to the total eligible voters.

It will also be appropriate to reconsider the functions of the Senate at a later date. The committee discussed the desirability of giving the Senate legislative power (by delegation from the Board of Trustees) on the basis of their belief that there is probably a willingness among Board members to grant such powers in well defined areas. While the committee is not recommending such action at the present time because of the complexities of defining these areas and the procedures that would be attached to such powers (veto, override procedures, the powers of the President, etc.), it believes that this issue should be considered at a later date by a committee of the Senate or in the course of a review of the activities of the Senate.

Similarly, the committee is sure that revisions to the proposed committee structure will be desirable after experience is gained with this new organization. Such revisions can readily be handled routinely by the Senate, but it is also desirable that the entire committee structure be reviewed after a period of operation.

All of these considerations point toward a scheduled study of the operations of the University Senate approximately three years after its formation. The committee urges that such a review be planned at this time and implemented promptly at an agreed date in the future.

Appendix C—
Proposed Committee Structure

APPENDIX C
PROPOSED COMMITTEE STRUCTURE,
*UNIVERSITY SENATE**

1. EXECUTIVE COMMITTEE

Functions: Assist in carrying out the work of the Senate. Arrange the agenda for Senate meetings; act on behalf of the Senate in emergencies when it is not feasible to call a special meeting of the Senate; may consult on a confidential basis in selection of senior academic officers of University administration; prepare and submit progress reports and final reports on the work of the Senate to the President and to the Senate.

Review recommendations from an adjunct Committee on Committees and an adjunct Committee on Structure and Elections and take appropriate action.

Establish such additional adjunct committees as may prove appropriate.

Membership: 5 faculty members, 3 student members, 1 staff member, 1 alumni member, and the President as an *ex officio* member. Members of the Committee shall be elected by their separate constituencies in the Senate, and the Chairman shall be elected by a majority of the full Senate. No two faculty members from the same school constituency may be elected; same provision for student members.

a. Adjunct Committee on Committees

Functions: Make nominations for the membership of Senate committees; advise the Executive Committee concerning Senate committee membership where such membership is not initially specified. Advise the Executive Committee on the need for additional adjunct committees to any committees of the Senate.

Membership: 3 faculty members, 3 student members, 3 staff members, 3 alumni members.

b. Adjunct Committee on Senate Organization And Procedures

Functions: Advise the Executive Committee on organizational or procedural improvements which will facilitate the work of the Senate; work with the Adjunct Committee on Committees in this regard.

Develop, with approval of the Executive Committee, and implement appropriate procedures governing the election processes of the Senate.

Membership: 3 faculty members, 3 student members, 3 staff members, 3 alumni members.

2. COMMITTEE ON FACULTY AFFAIRS

Functions: Review and recommend policies concerning the general professional responsibilities of faculty members, their appointment, retention, tenure, promotion, and remuneration and benefits; consider problems arising from administrative matters which affect the faculty.

Review recommendations from an Adjunct Committee on Professional Ethics and Academic Freedom, and recommend action to the Senate.

Recommend to the Senate the establishment of such additional adjunct committees as may prove appropriate.

Membership: In the approximate ratio of 5 faculty members, 2 student members, 1 staff member, 1 alumni member.

a.Adjunct Committee On Professional Ethics And Academic Freedom

Functions: Assume duties as outlined in "Faculty Procedures for the Implementation of Article IX of the University Code and Ordinances" (*Code and Ordinances*, pp. 22-27); the Adjunct Committee will meet on call of the Committee on Faculty Affairs, and will elect its own Chairman.

Membership: The faculty members of the Committee on Faculty Affairs.

3. COMMITTEE ON NON-ACADEMIC PERSONNEL

Functions: Review and recommend appropriate modification of, or new policy concerning: non-academic personnel recruitment, training, promotion, remuneration, and benefits. Consider general problems and receive suggestions for improvement arising out of administrative practices or policies which affect non-academic personnel. Recommend to the Senate the establishment of such adjunct committees as may prove appropriate.

Membership: In the approximate ratio of 5 staff members, 2 faculty members, 2 student members, 1 alumni member.

4. COMMITTEE ON AUXILIARY SERVICES

Functions: Develop, monitor and evaluate policy guidelines and budgeting goals concerning the auxiliary services of Parking, Food Service, and University Bookstore. Advise upon policy concerning the services provided by the Physical Plant Department.

Review recommendations from Adjunct Committees on University Parking, University Food Service, University Bookstore, and Plant Maintenance, and recommend action to the Senate.

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*Committees are numbered herein for convenience in reference only; the numerical sequence is not intended to suggest the importance of a given committee's functions to the Senate or the University. In reviewing this proposal, it will be noted that in many instances proposed University Senate Committees would replace existing University or Faculty Senate Committees.

Recommend to the Senate the establishment of such additional adjunct committees as may prove appropriate.

Membership: In the approximate ratio of 3 faculty members, 3 student members, 3 staff members, 1 alumni member.

a. Adjunct Committee on University Parking

Functions: Make recommendations to the Committee on Auxiliary Services and advise the Office of the Vice President and Treasurer concerning policies for the operation of University parking facilities. Develop policies consistent with general policy guidelines provided by the Committee on Auxiliary Services. Seek solutions to problems of parking rates, quotas, and assignments to University parking areas. Regularly review the rules under which the Student Traffic Court operates, and recommend annual appointments to this Court.

Membership: In the approximate ratio of 3 faculty members, 3 student members, 3 staff members, 1 alumni member.

b. Adjunct Committee on the University Food Service

Functions: Propose to the Committee on Auxiliary Services major operating policy for the University Food Service, consistent with general policy guidelines provided by that Committee. Advise the Vice President and Treasurer and his staff on policy matters concerning the operation of individual Food Service units. Serve as the campus medium through which individual Food Service suggestions or complaints may be aired and considered. Regularly evaluate the effectiveness of services provided by the University Food Caterer, in order to recommend procedural patterns concerning the Caterer to the Business Office, and to recommend major policy to the Committee on Auxiliary Services.

Membership: In the approximate ratio of 5 student members, 2 faculty members, 2 staff members, 1 alumni member.

c. Adjunct Committee on the University Bookstore

Functions: Evaluate and advise the Committee on Auxiliary Services concerning the policies and operations of the University Bookstore. Advise the Business Office and the Bookstore Manager concerning textbook policies, non-textbook stock policies, and general character and services of the University Bookstore. Oversee the fiscal stability of the Bookstore through review of the Bookstore budget.

Membership: In the approximate ratio of 4 student members, 3 faculty members, 2 staff members, 1 alumni member.

d. Adjunct Committee on Plant Maintenance

Functions: Recommend to the Committee on Auxiliary Services major operating policy concerning the physical plant maintenance of the University. Evaluate the effectiveness of the services provided by the Physical Plant Department, and advise the Vice President and Treasurer, the University Business Manager and the Director of the Physical Plant, as appropriate, on matters pertaining to Physical Plant operating procedures.

Membership: In the approximate ratio of 3 faculty members, 3 student members, 3 staff members, 1 alumni member.

5. COMMITTEE ON CAMPUS SECURITY

Functions: Recommend to the Senate major operating policies concerning campus safety and security. Advise the Vice President for Administration and the Director of Safety and Security on services of the Office of Safety and Security. Regularly review and evaluate the security status of University buildings, the operations of Protective Services and Investigation, and the general security environment of the campus. Serve as the campus medium through which suggestions and complaints concerning campus security may be aired and acted upon.

Recommend to the Senate the establishment of such adjunct committees as may prove appropriate.

Membership: In the approximate ratio of 3 faculty members, 3 student members, 3 staff members, 1 alumni member.

6. COMMITTEE ON OBJECTIVES, BUDGET AND PROGRAM PLANNING

Functions: Advise the Director of Planning and Budget and other appropriate University Administrative Officers on the development of University goals, objectives, policies and major programs to be reflected in the annual and long-term University budgets. Recommend major priorities in the allocation of University resources. Annually review the University budget for consonance with University and Senate priorities, and bring to the attention of the Senate and the Office of Planning and Budget any significant departures from those priorities.

Recommend to the Senate the establishment of such adjunct committees as may prove appropriate.

Membership: In the approximate ratio of 5 faculty members, 3 student members, 1 staff member, 1 alumni member.

7. COMMITTEE ON CAMPUS PLANNING AND PHYSICAL DEVELOPMENT

Functions: Review and recommend policies to the Vice President and Treasurer and other appropriate Administrative Officers concerning the formulation and review of the University's Long-Range Campus Master Plan. Keep the Plan under continuing review with a view toward the developing opportunities and needs of the University.

Work in close coordination with the Senate Committee on Objectives, Budget and Program Planning, to insure that physical development policies bear close relationship to the fulfillment of the program objectives of the University.

Work in close coordination with the Senate Committee on Alumni and Community Relations to maximize cooperation and minimize conflict with the neighboring area community and the City.

Recommend to the Senate the establishment of such adjunct committees as may prove appropriate.

Membership: In the approximate ratio of 3 faculty members, 3 student members, 3 staff members, 3 alumni members.

8. COMMITTEE ON ALUMNI AND COMMUNITY RELATIONS

Functions: Work with the General Alumni Association, the Alumni Office, the Public Relations Office, the Vice President for Development, and, as appropriate, with the alumni associations of the schools and colleges, in formulating University policies which will aid in uniting graduates of the University in associating themselves with the University for charitable, educational or social purposes. Review, and make recommendations concerning University policies which relate to the promotion of support for the University and alumni and community knowledge of an interest in the University program.

May consult with and receive recommendations from community groups in order to maintain the sense of communication between the University and the Washington, D.C., community.

Recommend to the Senate the establishment of such adjunct Committees as may prove appropriate.

Membership: In the approximate ratio of 2 faculty members, 2 student members, 2 staff members, 6 alumni members.

9. COMMITTEE ON UNIVERSITY LIBRARIES

Functions: Consider and recommend to the Senate and appropriate Administrative Officers University-wide Library policies. Serve as an advisory body to the Director of University libraries. Evaluate University-wide library services,

facilities and collections, and advise the Senate and the Director thereon. In advisory considerations, give emphasis to the continued development and coordination of services to users, within the limits of library fiscal allocations. Review and advise upon fiscal allocations to the University libraries.

Recommend to the Senate the establishment of such adjunct committees as may prove appropriate.

Membership: In the approximate ratio of 5 faculty members, 3 student members, 1 staff member, 1 alumni member.

10. COMMITTEE ON ATHLETICS

Functions: Review and recommend to the Director of Athletics University policies concerning inter-collegiate athletics, and the strengthening of the University's position with the National Collegiate Athletic Association.

Review and recommend to the appropriate departments and Administrative Officers policies which will insure a broadly-based program of intramural sports for all members of the University Community.

Assist the Advisory Committee on the Charles E. Smith Building, and other appropriate bodies and Administrative Officers, in developing a comprehensive sports-facilities-use policy for the athletic facilities of the University.

Recommend to the Senate the establishment of such adjunct committees as may prove appropriate.

Membership: In the approximate ratio of 3 faculty members, 3 student members, 1 staff member, 2 alumni members.

11. COMMITTEE ON PUBLIC FUNCTIONS AND CEREMONIES

Functions: Advise the schools, colleges and University on general policies concerning the selection of speakers and the presentation of the University's public functions, such as graduation and dedication ceremonies. Advise the Board of Trustees, through the appropriate Administrative Officers, concerning nominations for the award of honorary degrees.

Recommend to the Senate the establishment of such adjunct committees as may prove appropriate.

Membership: In the approximate ratio of 5 faculty members, 3 student members, 1 staff member, 1 alumni member.

12. COMMITTEE ON EDUCATIONAL POLICY

Functions: Review existing policies and recommend to the Senate new policies designed to strengthen the educational program of the University. Recommend means of evaluating educational program effectiveness through the University. Assist appropriate departments in developing plans for educational innovation, and plans for identifying resources necessary to such innovation. Advise the Senate, departments, colleges and Administrative Officers, as appropriate, on policies concerning the academic calendar, registration, course scheduling, academic advising, and the encouragement of joint use of educational resources by the schools and colleges.

Recommend to the Senate the establishment of such adjunct committees as may prove appropriate.

Membership: In the approximate ratio of 5 faculty members, 2 student members, 1 staff member, 1 alumni member.

13. COMMITTEE ON ADMISSIONS, ADVANCED STANDING AND FINANCIAL AID

Functions: Review and recommend to the Director of Undergraduate Admissions and other appropriate Administrative Officers and bodies, policies concerning the granting of admission to an advanced standing within the University. Review and recommend to the Director of Financial Aid policies concerning the granting of financial aid. Work with the Senate Committee on Minority Programs as appropriate to insure a meaningful representation of minority students in the decision-making processes of admissions and financial aid.

Recommend to the Senate the establishment of such adjunct committees as may prove appropriate.

Membership: In the approximate ratio of 5 faculty members, 3 student members, 1 staff member, 1 alumni member.

14. COMMITTEE ON UNIVERSITY RESEARCH POLICY

Functions: Review and make recommendations concerning broad policy guidelines governing research activities conducted at the University. Publish and see to the dissemination of appropriate documents concerning these policy guidelines. Review research proposals in the light of guidelines established.

Make recommendations to the Senate Adjunct Committee on Committees concerning the appropriateness and means of organizing, as adjunct bodies to the Committee on Research Policy, University committees which review research policies and proposals, (i.e.: University Committee on Sponsored Research; Committee on Faculty Research [with University funds]; Committee on Research on Humans; other appropriate committees).

Recommend to the Senate the establishment of such additional adjunct committees as may be appropriate.

Membership: In the approximate ratio of 5 faculty members, 3 student members, 1 staff member, 1 alumni member.

15. COMMITTEE ON CAMPUS LIFE

Functions: Provide policy review and advisory functions for the Senate concerning the general quality of campus life external to the classroom, in areas not specifically assigned to other Senate committees. Facilitate efforts to improve relationships of students with other constituencies in the University Community. Recommend, as appropriate, any changes in the *Rules and Regulations Governing the Conduct of Student Life*, and the *Statement of Student Rights and Responsibilities*.

Advise the Vice President for Student Affairs and other appropriate Administrative Officers concerning non-academic student policy matters. Provide policy review and advisory functions concerning such areas as Residence Hall living, the usage of the Marvin Center, campus-wide student publications, extracurricular campus programming, campus religious life, and the student services provided by Student Affairs and other administrative units of the University.

Make recommendations to the Senate Adjunct Committee on Committees concerning the appropriateness and means of organizing, as adjunct bodies to the Committee on Campus Life, University bodies which function in policy-advisory areas with which the Committee is concerned, (i.e.: the University Committee on Student Publications; University Committee on Religious Life; Joint Committee of Faculty and Students; Marvin Center Governing Board; University Program Board; Residence Hall Association; other appropriate bodies).

Review recommendations from these and other adjunct bodies as specified below.

Recommend to the Senate Committee on Committees the establishment of such additional adjunct bodies as may prove appropriate.

Membership: In the approximate ratio of 5 student members, 3 faculty members, 1 staff member, 1 alumni member.

a. Adjunct Committee on Student Services

Functions: Evaluate and advise the Committee on Campus Life and the appropriate Administrative Officers concerning University non-academic services to the student body, such as health services, employment placement, career guidance, psychological counseling, veterans' counseling, foreign

student advisement, women's counseling, and student activities services. The adjunct committee should consult with the Committee on Minority Affairs concerning mutual interests in the counseling of minority students.

Membership: In the approximate ratio of 5 student members, 3 faculty members, 1 staff member, 1 alumni member.

b. Adjunct Committee On Student Activities Funds

Functions: Advise the Director of Student Activities on the allocation of any discretionary student activities funds to specific campus organizations. Develop general policy guidelines for the allocation of such funds, and assist the Director of Student Activities in conducting periodic reviews of the fund allocation and use.

Membership: In the approximate ratio of 6 student members, 2 faculty members, 1 staff member, 1 alumni member.

16. COMMITTEE ON MINORITY AFFAIRS

Functions: Review and make recommendations to the Senate concerning the adequate representation of the interests of minorities and women in the decision-making processes of the University, and in recruitment and admission to the student body.

Review and advise the Senate concerning the policy proposals of adjunct committees on the Educational Opportunity Program and on Equal Employment Opportunity.

Make recommendations to the Senate Adjunct Committee on Committees concerning the appropriateness and means of organizing, as adjunct bodies to the Committee on Minority Affairs, University bodies which function in policy-advisory areas with which the Committee is concerned (i.e.: Educational Opportunity Program Advisory Committee; Commission on Equal Opportunity for Women and Minorities; other appropriate bodies).

Recommend to the Senate the establishment of such additional adjunct committees as may prove appropriate.

Membership: In the approximate ratio of 3 faculty members, 3 student members, 3 staff members, 3 alumni members.

17. COMMITTEE ON THE JUDICIAL SYSTEM

Functions: Same as those presently specified for the existing Committee on the Judicial System in *The George Washington University Judicial System for Non-Academic Student Discipline.*

Membership: To be determined by the Executive Committee of the Senate, upon the recommendation of the Adjunct Committee on Committees. (Adjunct Committee to study the steps and membership considerations involved in reorganizing the existing Committee on the Judicial System as a body of the University Senate, and make appropriate recommendations).